

North Central Kansas Technical College Board of Trustees
REGULAR MEETING AGENDA
Dreiling Administrative Center – Hays, KS
Monday, February 26, 2024 @ 5:30 p.m.

Members in attendance: Bob Becker, Glennys Doane, Carolyn Finney, Don Miller, Dale Montgomery, and Lance Smith.

Members absent: Justin Rexroat.

Others in attendance: President Eric Burks, VP Diana Baumann, Director Mendi Anschutz, Dean Tricia Cline, Director Robert McCreight, Student Senate - Matt Reddick and Clerk Hanel.

In attendance by Zoom: VP Corey Isbell, Dean Jennifer Brown and Director Sheri Stone.

Call to Order

President Bob Becker called the meeting to order at 5:36 pm. President Becker asked to move Discussion Item 3.5 Network Security Report to the top of Discussion Agenda and Monitoring Reports.

Approval of the Consent Agenda

Don Miller moved to approve the consent agenda, the January 22, 2024 regular meeting minutes and to move Director McCreight's report on Network Security (listed at 3.5) to the top of the Discussion Agenda and Monitoring Reports. Dale Montgomery seconded. Motion carried.

The meal was provided by the Culinary Arts class, they introduced themselves and were thanked for the wonderful meal.

Network Security, Director Robert McCreight

Director McCreight presented his network security report as presented in the board packet. He received a grant for \$250,000 for cyber security. The company sent him information to install on our system to see if they could hack our system from outside our network. Director McCreight then were given access to try to hack from inside our network. It took them five hours to hack from inside our network. They gave him the results along with perspectives and opportunities to patch through these issues. One of the main concerns was passwords, they are too short. If we have longer passwords it will take longer to hack our system. He knows all networks are hackable. The question is "It is not if, it is when". President Burks reported we will get the \$250,000 grant again next year for Cyber Security. He thanked Director McCreight for all his work. He also thanked Director McCreight for the work he did this summer boring and installing wiring on both campuses. Director McCreight said he has checked for the less secure networks to the highest secure networks. Staff if more secure than faculty. When asked how vulnerable are the student systems? Director McCreight said the students don't get computer training. If someone impersonates a student then they can get into the system. He works to keep them from doing this. Right now, he trains faculty and staff, they are being trained on the KnowBe4 program. Students would need several hours of class if we were to train them. Director McCreight has been with the school for 19 years. President Becker thanked Director McCreight for his work with NCK Tech.

Student Senate Report provided by Matthew Redick

Student Senate on the Hays campus has been waiting for Megan Rust to get her footing. They want to plan an activity with all the students and the community. Their first thought was doing something with 8th graders as a community project. This will not work. They wanted to do a food drive for the Food Pantry but didn't think Hays had a food pantry later found out it is at St. Josephs. They are going to have a fund raiser and reach out to the nursing homes in Hays. Departments can put coins in for the fundraiser – these coins will allow the departments to get points for their class. Paper money will count against the department. This money will be used to purchase

items for the nursing home residents. The plan is to purchase pizza and ice cream bars for the winning department. Their hope is to start this the first of April. Matthew will meet with Megan Rust to discuss their plans. He hopes volunteers will help to deliver the items.

Enrollment Report by Dean Cline

Dean Cline presented her enrollment report as represented in the board packet. The numbers she presented this month were 154 students on the Hays campus and 174 students on the Beloit campus. This number is up from last year. The Hays Automotive Technology I, Electrical Technology I, PHAC and Welding departments have waiting lists. The Beloit Diesel Technology I, has a waiting list. The deadline for Nursing is March 1, 2024. After the deadline, those spots will be offered, and the numbers will go up. February 15th the students for next year started signing up for school and housing.

Foundation Update by Director Anschutz

Director Anschutz presented her foundation report as presented in the board packet. For the last three years, (2021 – 2023) the Hansen Foundation has given us \$150,000 each year in grant money which we needed to match. We have done this for three years. The Hansen Foundation has agreed to donate \$200,000 for an additional year. This match for NCK Tech will be fifty cents on the dollar. Previous years they have matched dollar per dollar. The Solomon Valley Community Foundation gave us a grant for \$2,000 for ramps to use for graduation. When asked if the alumni listing is good, Director Anschutz said not really. She needs someone to help update the list, it takes a lot of time finding addresses. Director Anschutz said the \$200,000 grant has to be matched by December 31, 2024.

OpportUNITY 2027-Goal 2D (Increase Alumni Involvement) & 3A (Secure Additional Funding) by Director Anschutz

Director Anschutz presented her report for OpportUNITY 2027-Goal 2D & 3A as presented in the board packet. 2D-she continues to increase alumni involvement. 3A-she continues to secure additional funding.

Administrative Report by VP Isbell, VP Baumann and President Burks

President Burks, VP Isbell and VP Baumann presented their information for the administrative report as provided in the packet. President Becker asked VP Isbell; what schools would be coming to the welding competition? How far away are they coming from? President Burks, in the past they have come from Ellis, Hays, Riley, Abilene and Nebraska. VP Isbell will let him know. VP Baumann spoke about the firefighter training for July 13 & 14 on the Hays campus. When asked, do we need to look into a firefighter program for certification training. Maybe even offer it to our students. The fire departments have regular training, Don Miller said he has two students on the Downs fire department. This year's Disaster Day is going to be a gas leak, carbon dioxide in the housing area. Carolyn Finney said we need to teach what to do when an electric vehicle has a wreck. This could be training for the future. Hays has funding for thirty-one signs, we are probably on twenty plus. President Burks would like to give them our new name for the signs, but he also wants to wait until everything is finalized. Don Miller said we could ask the commissioners if they can push back the deadline for the new signs.

BOC Expansion-Hays Campus by President Burks

President Burks reviewed the information provided in the packet. He reviewed the contract and the deadlines. We have 5.5M in hand. We will be approving a design team tonight. He thanked Dale Montgomery and Lance Smith for their assistance in this process.

Affiliation by President Burks

President Burks reviewed the information provided in the packet. Our new URL/Domain Name will be fhtechn.edu. March 18 and 19th HLC will be at FHSU for the Change of Control visit. NCK Tech and North West board representatives will meet with the visiting team on March 18th at 11:00 – 11:50. President Burks would like President Bob Becker, Dale Montgomery and Lance Smith to attend if possible. They agreed to attend. President

Burks will have a luncheon training session for faculty, staff and students to inform them about the affiliation on Thursday at Hays and on Friday at Beloit. These groups will be able to ask questions.

Approval Financial Report by VP Baumann

VP Baumann reported notable financial transactions for the month of January. Income and Expenditures-General fund was \$271,513.91 under budget. The Income and Expenses-Enterprise fund was \$50,459.09 under budget. As of January 31, 2024, NCK Tech is \$321,973.00 under budget. A motion was made by Dale Montgomery to accept the financial report as presented. Glenns Doan seconded. Motion carried.

Approval of Student Information System (SIS) Selection: Campus Café by Dean Cline

Dean Cline presented her report provided in the packet for the SIS Selection. She has watched demonstrations for six systems, three were too expensive and out of the other three Campus Café was chosen. Don Miller asked what the difference in price is between the systems we are currently using and Campus Café? Dean Cline said it is basically a wash. President Bob Becker asked if she has talked with anyone using Campus Café? Dean Cline has. President Burks thanked Dean Cline for all her work on this project. He really appreciated her hard work. Carolyn Finney made a motion to purchase Campus Café as our new SIS. Don Miller seconded. Motion carried. For the minutes, President Burks asked for the motion to say: Administration and the CAMS replacement committee would like to recommend President Burks and NCK Tech to purchase Campus Café as the new college SIS.

Approval of the Hays Expansion Designer by President Burks

President Burks said we have chosen to go with design and build option for the BOC expansion on the Hays campus. President Burks said Alloy Architecture has been chosen to be the Designer. McCownGordon will be our contractor. McCownGordon will talk with and review Alloy Architecture's designs. Lance Smith thought Brian with McCownGordon did a great job. This will be the only time we will vote on the project. Alloy Architecture will show us their ideas, but everything will go through McCownGordon. Dale Montgomery said McCownGordon will send monthly spending information for the Board of Trustees to approve. A motion was made by Lance Smith to approve Alloy Architecture for the designer. Dale Montgomery seconded. Motion carried.

Approval of Design-Build Contract with McCownGordon by President Burks

President Burks asked for this to be tabled until next month. He received the contract on Sunday and has not had enough time to review it. He will bring a letter of intent first and then the contract.

Approval of Website Company Contract by Dean Cline

Dean Cline presented her report provided in the packet for the website design & development company. The three companies she considered were, Nex-Tech Creative Solutions; JNT, LLC; New Boston Creative Group, LLC. She has chosen New Boston Creative Group as the provider. The plan is to start working on the website around July 15th – August 1st. Don Miller recommended to approve New Boston Creative Group as the website company. Carolyn Finney seconded. Motion carried. We may be able to use HEERF funds or Cyber Security money to pay for this.

Approval of a Special Meeting of the Board by President Burks

President Burks said if there are no changes with the Affiliation after HLC reviews the Change of Control, he would like to set a date for a special board meeting. He would like to have the meeting on July 1st, he is unsure where or at what time this meeting will take place. He would like to have the ceremonial discussion at the July, Board of Trustee meeting. The Change of Control meeting could be remote. President Burks should have a meeting place or process decided by the May meeting. Don Miller made a motion to have a special board meeting on July 1st. President Burks will let the board know where. Lance Smith seconded. Motion carried.

Approval of Construction Engineering Technology/Technician AAS by VP Isbell

VP Isbell presented information for the approval of the Construction Engineering Technology/Technical AAS program. This is step one of the Construction Engineering program. VP Isbell, NW Tech has decided they do not

want to have this program. Glennys Doane asked what other programs could we do this with? Our other programs don't quite fit in. There are other pathways that can transfer for different Bachelor degrees. Don Miller made a motion to approve the Construction Engineering Technology/Technical program. Glennys Doane seconded. Motion carried.

There will be a short break of five minutes and then Executive Session will begin at 8:03 p.m.

Executive Session (Board of Trustees and President Burks)

President Burks asked for a ten-minute executive session. Board President Bob Becker asked for a motion for the ten-minute Executive Session. Dale Montgomery made a motion for a ten-minute executive session. Lance Smith seconded. Motion carried.

Second Executive Session (Board of Trustees, President Burks and VP Baumann)

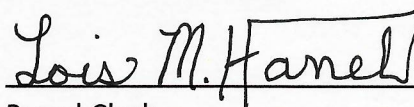
At 8:15 p.m. President Burks asked for a second executive session for fifteen minutes. President Bob Becker asked for a motion for a fifteen-minute executive session. Carolyn Finney made a motion for the second executive session to begin at 8:15 p.m. Glennys Doane seconded. Motion carried.

At 8:30 p.m. the board members asked for an additional five minutes for the executive session. Dale Montgomery made a motion to extend the executive session five more minutes. Carolyn Finney seconded. Motion carried.

Adjourn

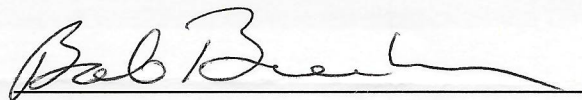
With no other items to discussed a motion was made by Don Miller to adjourn the meeting. Glennys Doane seconded. Motion carried. The meeting adjourned at 8:38 p.m.

Don Miller thanked President Burks for the use of the Conference room on the Beloit campus for the movie preview of Sod and Stubble.



Board Clerk

Approved:



Board Chair/Vice Chair