

North Central Kansas Technical College Board of Trustees
REGULAR MEETING AGENDA
Severance Student Union
Monday, September 25, 2023, 2023@ 5:30 p.m.

Members in attendance: Bob Becker, Carolyn Finney, Glennys Doane, Justin Rexroat, Lance Smith.

Members absent: Dale Montgomery and Don Miller.

Others in attendance: VP Baumann, Dean Brown, Dean Britt, and Clerk Lois Hanel.

In attendance by Zoom: President Eric Burks, Dean Cline.

Call to Order

Bob Becker called the meeting to order at 5:30 pm.

Welcome new employees. Karman Tefft, Administrative Assistant, Echo Boden, Tour and Testing Assistant, Saul De Los Santos, Admissions Counselor, Matthew Hoffer, Information Technology Instructor, Blake Schroeder, Welding Technology Instructor, Anthony Long, Agricultural Equipment Technology Instructor and Jason Kibbe Automotive Collision Repair Instructor.

Bob Becker asked the new employees to tell a little about themselves and the position they were hired for. After everyone's introduction, they were told they could leave or stay for the meeting.

Approval of the Consent Agenda

Justin Rexroat moved to approve the consent agenda and the August 28, 2023 regular meeting minutes. Lance Smith seconded. Motion carried.

The Beloit Cafeteria Provided the Meal

The meal was provided by the Beloit Cafeteria ladies

Student Senate Report provided by Cooper Flickinger.

Student Senate has had two meetings this year. They are going to continue using the Red, Yellow and Green colors to determine the importance of items Student Senate will work on. Next Wednesday, they will have an ice cream social over the lunch hour to introduce themselves to the students. Student Senate is working with the Chamber of Commerce to participate in the Trick or Treat event again this year.

Strategic Planning-Goal 1B; Utilize Assessment for Instructional Improvement

Dean Brown presented her reports per the report presented in the board packet. Assessment tools and Home-Grown Assessments are used for program outcomes. She chooses ones that stretch. They not only grow but do well on these assessments. The essential skills measure-ethics, professionalism, leadership and communication. They have been using this for five years now. She will continue to see what is needed and will add more. All programs participate.

1C; Increase Alternative Educational Opportunities

Dean Brown presented her reports per the report presented in the board packet. We will continue to offer more courses. Her information comes from high school enrollment online sections, OSHA online and ELTD. Business Technology and Business Management now have a couple of additional courses available. The concurrent classes are not included. She spoke of the Amber Wave Apprenticeship. Their employees interested in moving into the industrial maintenance area can elect to take 6 courses. NCK Tech offers 3 in Electrical Technology and 3 in Welding.

Enrollment Report by Dean Cline

Dean Cline presented her enrollment report as presented in the board packet. She will have more a more extensive report next month with her Strategic Plan report. It will show the high school count; FTE and the Kansas Board of Regents should have the 20th day report. The numbers she presented this month were 227 students on the Hays campus and 189 students on the Beloit campus. Carolyn Finney asked when was add/drop week? Dean Cline said add/drop week is after the first week of school.

Administrative Report

President Burks, VP Isbell and VP Baumann reviewed the information on their administrative report provided in the packet.

BOC Expansion

President Burks spoke with McGown-Gordon today for the second time. If we can not raise the 15M we will need to outline what some contingency or phased plans may be. Currently we have 5.5M for the project. This will be discussed at the retreat in November. We have to decide by March 2024.

Affiliation

President Burks reviewed the information provided in the packet. He said a special meeting will be needed to approve the paperwork changes. They are working on hiring a consultant. This position could be a two-year position or it could be just a consulting position. There are currently 8 active AIT's (Affiliation Implementation Teams and they plan to launch 3 more.

Approval Financial Report-VP Baumann

VP Baumann reported notable financial transactions for the month of August. Income and Expenditures – General fund was \$94,300.12 under budget. Income and Expenses-Enterprise fund was \$293,681.77 under budget. Revenue is paid up front with expenses to follow each month until the Spring semester. As of August 31, 2023, NCK Tech is \$387,981.89 under budget. A motion was made by Glennys Doane to accept the financial report as presented, Carolyn Finney seconded. Motion carried.

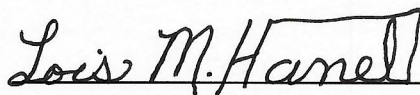
VP Baumann said next month there will be expenses for the IT department.

Executive Session

Chair, Bob Becker asked if an executive session was needed. President Burks asked for a fifteen-minute executive session. Lance Smith made a motion to go into an executive session. Justin Rexroat seconded. Motion carried. Executive session began at 6:55 p.m.

Adjourn

With no other items needing to be discussed a motion was made by Justin Rexroat to adjourn the meeting. Lance Smith seconded. Motion carried. The meeting was adjourned at 7:00 p.m.



Board Clerk

Approved:



Board Chair/Vice Chair