

North Central Kansas Technical College Board of Trustees

REGULAR MEETING AGENDA

Severance Student Union – Beloit, KS

Monday, July 24, 2023 @ 5:30 p.m.

Members Present: Carolyn Finney, Bob Becker, Lance Smith, Dale Montgomery, Justin Rexroat and Glennys Doane.

Others in attendance: VP Corey Isbell, VP Diana Baumann, Dean Tricia Cline, Dean Jen Brown, Dean Jayme Owen, Josiah Dermeyer and Board Clerk Lois Hanel.

In attendance by Zoom: President Eric Burks.

Not in attendance: Don Miller

Call to Order

President Burks called the meeting to order at 5:31 p.m. He asked for a motion for a nomination for the Board Chair. Lance Smith thanked Carolyn Finney for her leadership and made a motion to elect Bob Becker as Chair of the Board. Carolyn Finney seconded the motion. Motion carried.

A motion was made by Glennys Doane, to elect Don Miller as Vice-Chair of the Board. Dale Montgomery seconded the motion. Motion carried.

Approval of the Consent Agenda

A motion was made by Dale Montgomery to approve the amended consent agenda as presented, Glennys Doane seconded. Motion carried. The consent agenda includes the following: approval of the agenda, approval of the May 15, 2023 regular meeting minutes, approval of the June 19, 2023 regular meeting minutes, approval of the July 10, 2023 special meeting minutes, a staff resignation, four faculty hires and two staff hires, appointment of the 504 Officer, Title VII, & Title IX Officer-VP Isbell, Freedom of Information-Lois Hanel, appointment of Counsel-KASB, approval of the Hays Nursing lease and conflict forms were handed out to the Board of Trustee members to complete.

Enrollment Report

Dean Cline presented her enrollment report as presented in the board packet. We have 430 students enrolled and we have five programs with a wait list. Concurrent count is not out at this time.

Emergency Operations Report

VP Isbell reviewed the Emergency Operations information and explained what has been done to keep the campuses safe. He spoke of the lock down buttons and how they work.

Administrative Report

President Burks, VP Isbell and VP Baumann reviewed the information on their administrative report provided in the packet.

Affiliation

President Burks shared his screen and reviewed the name suggestions; Fort Hays Tech | North Central, Fort Hays Tech | Northwest. The mascot, colors, trademark, logo and branding will follow FHSU. He reminded the Board of Trustees our processes and budget should remain the same and will remain ours. The Board and President Burks reviewed the most current iteration of the Affiliation Agreement. President Burks will take the Board's comments and concerns back to the governance committee.

BOC Expansion

Director Anschutz and President Burks continue to meet with donors.

Income and Expenditures, General Fund covers Shop Revenue, Salaries & Benefits, Equipment Rental, Repair & Maintenance, Professional Services, Printing & Advertising, Dues & Fees, Supplies, Fuel, Shop Expenses. The General fund was \$238,491.88 under budget.

The Income Expense-Enterprise Fund covers Food Service and Student Activities Expenses and the Bookstore. The Enterprise fund was \$70,569.14 under budget.

Payment of Goods. The total of payment of goods for June was \$1,099,128.793. These amounts also include: salaries, goods and services and financial aid.

Financial Report

A motion was made by Carolyn Finney to accept the financial report as presented, Lance Smith seconded. Motion carried.

Appointment of the Negotiating Team for FY2024-25

A motion was made by Glennys Doane to keep the Bob Becker and Dale Montgomery as the negotiation team members, Lance Smith seconded. Motion carried.

Policy Handbook Updates/Revisions

A motion was made by Dale Montgomery to accept the updates for the Board Policy Handbook, Student Handbook, Faculty Handbook, Staff Handbook, Housing Handbook and the Outline Handbook, Glennys Doane seconded. Motion carried.

A motion was made by Lance Smith to accept the updates for the College Catalogue, Nursing Handbook, Learning Services Faculty Handbook, Learning Services Student Handbook, Financial Aid Handbook, Advising Handbook, and the Emergency Operations Plan Handbook, Glennys Doane seconded. Motion carried.

Approval to Continue the Flex Schedule

A motion was made by Dale Montgomery to extend the flex schedule until November, Lance Smith seconded. Motion carried.

Postponed Launch of the Powersports Program.

A motion was made by Carolyn Finney to postpone the launch of the Powersports Program, Justin Rexroat seconded. Motion carried.

Executive Session -Non-Elected Personnel


A motion was made by Dale Montgomery to enter into a 15-minute executive session, seconded by Lance Smith. Motion carried. No action taken. The meeting resumed at 8:10 p.m.

Adjourn

A motion was made by Dale Montgomery to adjourn the meeting, Lance Smith seconded. Motion carried. The meeting was adjourned at 8:12 p.m.


Board Clerk

Approved:


Board Chair/Vice Chair