

North Central Kansas Technical College Board of Trustees

Special Board Meeting

Mears Room – Beloit, KS

Monday, December 19, 2022

Members in attendance were: Don Miller, Justin Rexroat

Members attending by Zoom: Dale Montgomery, Carolyn Finney, Bob Becker, Lance Smith.

Members not in attendance: Glennys Doan.

Others in attendance: President Eric Burks, VP Diana Baumann and Lois Hanel, Board Clerk.

President Carolyn Finney asked for a motion to approve the Consent Agenda. She asked if there were any changes or corrections to the minutes. Dale Montgomery made a motion to approve the agenda. Lance Smith seconded. Motion carried.

President Burks explained to the Board of Trustee members the minutes had to be approved and signed and presented to the Sunflower Bank before we could conduct business with the new account.

This action approves the minutes from the November 29th Board of Trustee's meeting.

Approval 1.8 Million ARPA Grant. President Burks and VP Baumann reviewed the packet of information for the 1.8 Million ARPA Grant. They wanted this presented and approved by the Board of Trustees since the amount of the grant and the match are so large.

Items included in this packet were:

1. The letter of support to Jonathan Clayton, Director of Economic Recovery at the Kansas Department of Commerce.
2. The Entity Information.
3. The Award Amount, \$1,843,594.
4. Proposed use of funds. (Benefit of CDL and Carpentry programs and classrooms; meeting and office space – SB 267 & HB 2510)
5. Risk Assessment. (Managing-CARES Act \$515,045, CRRSA Act \$956,243, ARP \$1,612,274)
6. Audit Findings.
7. Signature page.
8. Contact Person (President Burks then VP Baumann)
9. Confirmed matching funds (\$538,474 at this time)
10. Authorized Budget Summary.
11. Construction Cost (\$1,656,094 estimated)
12. Non-Construction Cost-Architect (\$162,500 estimated)
13. Phases & Tasks (By year)
14. Contribution Matching Fund Sheet (No State money can be used)

15. Property description.
16. Policy Handbook regarding Purchasing and Bid Requests.
17. Permit Letter.
18. Environmental Review letter from the City of Hays.
19. W-9
20. Boycott (Not currently engaged)
21. Sexual Harassment Policy.

NCKTC will need to make sure whomever does the work has insurance certificates. President Burks stated: by the Board of Trustees giving their approval, would mean the work can be done. We can change the budget as long as we have CDL and Carpentry included on the plans and changes. Dale Montgomery recommended Paul-Wertenberger Construction Company from Hays. No matter who we use, this project will need to be bid.

We will only receive the portion we match. The ARPA can rescind the grant if we do not come up with our match. This would only be the amount of the grant we do not match. President Burks said we are not able to spend any money from this grant until we have at least ½ our match. Right now, we have \$538,474. We can adjust the budget every quarter if prices change. Some area foundations are aware of this project and have shown interest in making a donation. Dale Montgomery said this project needs to be done. We either agree to move forward or not at all. Carolyn Finney said we need to have a drawing of the expansion by the next Board of Trustee's meeting, if not the completed drawing, at least a draft. Once we have drawings from the Architect, President Burks will then have Director Anschutz work with the foundations. NCKTC has reserves which we could use, but not to use them at this time. Once we commit and break ground, there is no going back. We are committed.

Dale Montgomery motioned to move forward with the BOC expansion on the Hays campus and use monies needed to start. Bob Becker seconded the motion. Motion passed.

Carolyn Finney said they would go into the Executive Session for non-elected personnel at this time, 5:35 p.m. The Board asked for a thirty-minute Executive Session. After thirty-minutes, the Board asked for an additional twenty-minute Executive Session.

The meeting resumed to be dismissed. Don Montgomery made a motion to end the meeting. Justin Rexroat seconded the motion. Motion passed.

At 6:30 p.m. the meeting ended.



Board Clerk
Approved:


Board Chair/Vice Chair