

NCK Tech Certified Medication Aide Courses - Spring 2023

BEFORE ENROLLING: Please read all course requirements and schedules

CMA's are trained to work under supervision of a nurse to provide routine medications in a long term care setting. Upon completion of the course, students will be eligible to take the state CMA Examination. All courses are approved by the Kansas Department for Aging and Disability Services (KDADS).

1. **REQUIRED Upon enrolling, please provide the following documentation:**

- **Kansas CNA** certification.
 - **Reading scores** – You may submit your ACT scores or if you do not have ACT scores, please register to take the Accuplacer reading test by going to our website: <https://ncktc.edu/accuplacer-test/>. Do so as soon as possible - your spot in the CMA course will not be reserved if we have not received your scores.
 - **18 years of age** by the course end date.
 - **TB skin test** – within the past year
 - **Provide documentation of the following vaccinations, or notify instructor of need for vaccination exemption from the clinical facility:**
 - **COVID-19**
 - **Flu** - Required for clinicals held during fall-winter months.
2. **Physical requirements:** This is a hands-on course/career. Students must be physically able to perform all skills satisfactorily, which includes ability to lift **50+ pounds**.
3. **Criminal conviction** may jeopardize eligibility for certification and/or employment. If you are unsure or have questions about this, please contact the KS Department for Aging and Disability Services/Health Occupations Credentialing (KDADS/HOC): Kimberly.Garrett@ks.gov or 785-296-6958.
4. **Attendance** is required in ALL class and clinical sessions – **check clinical location and schedule** before enrolling (see opposite page). ***If you have other commitments (sports, clubs, a job, etc.) that will interfere with this schedule, you are advised to take this course at a more convenient time.***
5. **Uniform:** Scrubs (any color/pattern) and a watch with second hand for clinical.
6. **Textbook:**
- a. **Nursing Drug Handbook:** recommended but not required
 - b. **Kansas CMA Curriculum Guidelines** - provided

CMA UPDATE ENROLLMENT REQUIREMENTS:

1. Kansas CMA and CNA certification.
2. CMA certification may not be expired by more than 1 year.
3. **Class size is limited, first paid with all requirements met = seat in class.**
4. **Online courses** must be paid at least one week before classes begin.
5. **On-campus classes** must be paid in full by 3:00pm the Friday before class begins.
6. **NO DROPS, NO REFUNDS!**

All classes are tentative, pending state approval and student enrollment. Clinicals may be out-of-town, within a 35 mile radius of Hays (for traditional courses). Schedules changes may occur at the discretion of the instructor.

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REGISTER: Online at: www.ncktc.edu - "Apply Now" - Select correct semester, short term courses, then choose the course with your preferred schedule and clinical site.

In person: NCK Tech Hays, 2205 Wheatland Ave., Hays, (785) 625-2437
NCK Tech Beloit, 3033 US HWY 24, Beloit, (785) 738-2276


Please be sure STUDENT'S email address and correct mailing address and is on application (not parents'). This address will be used to access online courses and to send additional information and/or books, if applicable.

PAYMENT: **\$50 application fee applied once every 5 years.**
By phone: With a credit card
In person: With cash, check or credit card in office
By mail: With check or credit card (payment must be **RECEIVED** by due date)

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CMA Courses	Start	End	Day	Class Time	Cost
Hays Campus CMA (limit 6)	Jan. 9	May 8	Mondays	<u>3-8pm</u> NCK Tech Hays Campus	\$650
Online/Hybrid CMA (limit 6/clinical site)	Jan. 16	April 16	Class online	Hays: Tuesdays 4-9pm Starting Jan. 17 Stockton: Lab: Sat. Jan 21 7-9:30am Sun. Jan 29 3-5:30pm Sat. Feb 4 7-9:30am Sun. Feb 19 1-3:30pm Clinical: Sat. Feb 25 7am-12:30pm Sun. March 5 3:30-9pm Sat. March 25 7a-12:30pm Sun. April 2 3:30-9pm Sat. April 15 7am-12:30pm	\$663
CMA Update Hays Campus (no limit)	March 31	April 14	2 Fridays	9am-3pm	\$100
SB155 - High School Students				All CMA courses	\$40

For more information contact:

	<p>Jana Donnelly, BSN, RN Allied Health Instructor CNA/CMA Course Coordinator 785-623-6151 www.ncktc.edu jdonnelly@ncktc.edu</p>	<p>Silver VanWey, RN CNA/CMA Instructor 785-623-6168 svanwey@ncktc.edu</p>
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