

# North Central Kansas Technical College Board of Trustees

## REGULAR MEETING AGENDA

*Dreiling Administrative Center – Hays, KS*

*Monday, June 27, 2022 @ 5:30pm*

President Carolyn Finney called the meeting to order at 5:38 p.m.

Members in attendance were: Carolyn Finney, Bob Becker, Lance Smith, Dale Montgomery and Glennys Doane.

Others in attendance: Diana Baumann, Corey Isbell, Tricia Cline, Justin Rexroat, Jennifer Schaffer, Board Clerk Lois Hanel.

Those in attendance by Zoom: President Eric Burks, Jayme Owen, Josiah Dermeyer, Don Miller, Sheri Stone.

President Carolyn Finney entertained a motion to approve the Consent Agenda. A motion was made by Dale Montgomery and seconded by Bob Becker to approve the Consent Agenda. Motion Carried. This action approved the minutes of the May 16, 2022 meeting, Faculty Hire: Nursing (Beloit), CDL (Hays), Automotive Technology Instructor (Beloit). Faculty Resignations: Diesel Technology Instructor (Beloit) and Business Management Instructor (Hays). Staff Hire: Food Service Director (Beloit) and Student Experience Coordinator (Hays). Staff Resignation: Student Experience Coordinator (Hays).

### **Discussion Agenda and Monitoring Reports**

**Enrollment Report:** Dean Cline reported on the three-year program admit comparisons. Overall, we are up by 35 students for next year. Welding is the only class in Hays with a waiting list. Classes in Hays filled to capacity are: Associate Degree Nursing, Carpentry-Cabinetmaking and Plumbing, Heating & AC, Electrical. Programs with concern are Business Management, Carpentry-Cabinetmaking and Auto Collision on the Beloit Campus. We are finding students are wanting to make money and not pay for schooling.

**OpportUNITY 2027 1. Academics Curriculum, Student Success, Assessment, Completion, Retention.** Dean Owen, reported Student Success initiatives in the past have included Proactive Advising, Early Alert System (SOS), and Tech Connect. These three programs have been well established and are a part of our assumed practices. These programming initiatives were created to increase student retention through HLC's Persistence and Completion Academy recommendations. We have also established several positions with the restructuring of our organizational chart to assist with these initiatives. This has increased our Completer rate to 78%. The students use MyTrail App. This allows the school to monitor movement and engagement of students while at school. Student Success staff will be using MyTrail to facilitate and track events or immediate services to support and improve student satisfaction and retention. We plan to utilize the tools for "No Engagement" and "One Engagement" to reach students that we notice struggling in other areas. Vice President of Student and Instructional Services, Corey Isbell the process was "Intrusive" now it is "Proactive"

**Administrative Report: Vice President of Student and Instructional Services, Corey Isbell** reported on the following:

**KBOR – (Kansas Board of Regents) updates:** House Bill KSA 72-3220 The Kansas Challenge to Secondary School Students Act. The changes will include Dual Credit, Concurrent, and Dual Enrollment as well as increasing the requirements for Dual Credit Cooperative Agreements. VP Isbell is serving on the steering committee to help guide the state as this new policy develops and is implemented.

Approved was a common core of general education courses taken at community colleges and universities. This standardized block of general education courses all students will take for all majors. This does not include AAS degrees, and doesn't pertain to us per President Burks.

A committee was formed and has been studying performance agreements and their effectiveness. Currently we are in a bridge agreement as KBOR develops the new model. The new draft includes indicators focused on the following areas: Completion; Success; Access; Equity; Affordability; and a Flex Indicator. Institutions will choose their five indicators under each focus area and a flex indicator from any area. Data will be compiled by KBOR. Then a proposal will go into effect for Academic Year 2023.

**TEA Updates –** They have spent time supporting common core of general education. They have been discussing taxing authority and whether or not to pursue this legislatively to open up stream funding. President Burks said we are not in favor of this. It will allow them to choose what area to request a tax increase and Beloit taxes are high enough without this.

**Facilities –** The City of Beloit will be resurfacing the streets around the Administration horseshoe and the road going to the Diesel Technology Department this week.

Maintenance crews have been busy on the Beloit Campus focusing on completing the Nursing building and painting the dorms.

Maintenance along with Food Service and several other staff members were able to make the 8-Man All-Star's and coaches stay a success.

CDL in Hays is up and running again. The MOU for CDL in Hays has been completed and executed. Training will be in the parking lot east of the Sternberg Museum.

Installation of new HVAC units should be completed by the next Board of Trustees' meeting.

**Financial/Operations Update – Presented by - Vice President of Financial & Hays Operations Diana Baumann** - Two Negotiation meetings were held the third meeting was canceled. No new date is set. At this time, we do not have an agreement or offer on the table.

We continue to have issues with GP the payroll software. We are exploring using our BambooHR software as a possible replacement. It has been taking 4 days to run payroll in GP and should take an afternoon in BambooHR.

Budget approval for 2022-23 has been moved to the July Board meeting.

Two Transit Vans were donated by Robert Brogden Hays Buick GMC at no cost to the college. The dealership will wrap the vans with the college's name and their company logo for free.

After one year we will have the option to upgrade.

Several attended the CAMS conference. The big news is, CAMS will be phased out by 2025.

The new program will be called Element. We will need to shop around for a new SIS.



Our insurance company is requiring us to use a Multi-Form-Factor (MFA) Authentication System by July 1<sup>st</sup> to ensure cyber security. If an employee goes into GP, an authentication will be sent to their cell phone for authentication, once authentication is approved the employee can work in the GP program.

There are two Interns working this summer with the Nex-Gen Internship program. The interns are: Haden Smith (not Logan Fickes as noted in the packet), he is assisting Robert McCreight here on campus and Allie Haflinger, she is helping Mendi Anschutz and will be working from her home here in Beloit.

**Foundation Board Update** – Vice President Baumann invested \$250,000 into the Sunflower Bank account in Hays

Dane Hansen has a match campaign at \$150,000 in pledges. To date we have \$132,666 for the campaign challenge for 2022.

We are working on some logistics with Senator Moran's Office for inclusion in the budget. His office picked and chose what programs will receive funding. Those classes were Welding-Beloit, Nursing-Hays and CDL.

**Events Update – Vice President of Student and Instructional Services Corey Isbell -**

House Auction Beloit sold for \$ 260,000 to Kristian and Jennifer Grady of Downs and the Hays house sold for \$231,000 to Brent and Kimberly Budke of Beloit. With the increase in construction materials, it may be difficult to realize a profit on the house projects next year. Registration Days for new students is complete. We will work with the remaining students individually throughout the summer to make sure they are ready for class in August. On campus events will be slow for the remainder of the summer, but the return to campus schedule for August has been set.

Aug. 11-12--NCK Tech 101—All new faculty

Aug. 15-Faculty float day

Aug. 16-Faculty first contract day

Aug. 17-All staff Welcome Back-Beloit

Aug. 18-Faculty PD

Aug. 19-Prep

**Position Vacancies** on the Hays Campus: Adjunct Welding Instructor, CDL Instructor, Electricity Instructor, Nursing Instructor (Full-time), Nursing Instructor (Part-Time) and a Business Management Instructor. Beloit Campus: Assistant IT Director, Automotive Instructor, Diesel Instructor (two positions), Nursing Instructor and a Food Service Worker.

#### **Action Items:**

Vice President Baumann presented her financial report. She stated we are spending monies down. We are under budget \$88,963.48 for the year and expenditures for May. We have faculty making travel arrangements and purchasing supplies at this time. This will bring us closer to our end of year budgeted amount.

Income and expenses-General Fund, were Carpentry house sale, Farm ground rent payment, salaries and benefits, travel expenses, Maintenance/repair expenses, supplies for summer projects, graduation expenses and tuition reimbursement, shop expenses.

We will be reclassifying Maintenance of Effort Expenses from Capital Outlay since the vans were donated and we didn't get the box trailer for CDL.

Income and expenses-Enterprise Fund, were Food Service, dorms, bookstore student activities. President Carolyn Finney requested clarification of the information in the "Under Budget" area on the report. VP Bauman reviewed all items.

Carolyn Finney made a motion to accept the Financial Report as presented. Lance Smith moved, Glennys Doane second the motion. Motion passed.

**Approval of the Board Calendar for 2022-23** was presented.

Carolyn Finney made a motion to accept the calendar as presented. Bob Becker moved to accept the calendar, Dale Montgomery second the motion. Motion passed.

**Approval of New Board Member**, Justin Rexroat.

Glennys Doan made a motion to accept the approval of Justin Rexroat. Dale Montgomery second the motion. Motion passed.

**Approval for Property Insurance** was presented. Property Insurance this year will cost \$172,755.04. This policy covers \$600,000 reinsurance to \$2M; Chub covers the next 1M; then Lloyds of London takes over. Chris Conrade with Kansas Educational Risk Management Pool (KERMP) Insurance Group joined the meeting via zoom to explain the increase for our deductible. Last year our deductible was \$50,000, and this year the deductible is going up to \$250,000 per occurrence on hail/wind damage. All other damage to our property will be \$10,000.

NCKTC, along with 80 school districts and 5 Community Colleges, are part of (KERMP). This pool is based on similar educational risk management pools created by Gallagher in several states such as Oklahoma and Missouri. Due to the astronomical claims and inflation in the last year, current insurance costs are on the rise. Two-year colleges are taking the brunt of this increase. Insurance companies believe with the number of buildings on a campus, the possibility of having a large amount of damage is more likely than a K-12 school. Whose deductible is \$25,000. K-12 schools pay the same premium, just a smaller deductible. President Burks discussed how this doesn't seem right. The K-12 schools could have as much if not more damage at one time. Chris Conrade presented the idea of a position on the insurance board if anyone is interested in serving. President Burks asked Chris Conrade to send the information regarding this position to him and to Vice President Baumann. Chris Conrade said Lloyds of London is writing a policy for schools to cover the deductible. This policy would cost \$23,850 and would cover \$150,000 of the \$250,000 deductible (per occurrence). President Burks didn't like the increase or the additional policy for deductible coverage, but what are we to do? President Burks recommended continuing coverage with KERMP this year and purchasing the deductible coverage policy for \$23,850.

Dale Montgomery made a motion to approve the Property Insurance proposal with the addition of the \$23,850 policy for the deductible coverage. Carolyn Finney moved, Lance Smith second the motion. Motion passed.



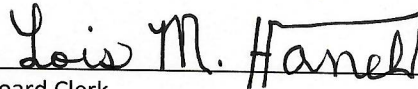
**Approval of Easement for Heavy Equipment Property**—Rolling Hills Electric. Rolling hills will be installing 4 poles, one foot onto our property by the shooting range for a new structure being built south of Heavy Equipment.

Carolyn Finney made a motion to approve the Easement for Rolling Hills Electric. Glennys Doane moved, Bob Becker second.

Having addressed all items on the agenda, Carolyn Finney asked if an Executive Session was needed? We haven't completed Negotiations. President Burks asked for a fifteen-minute Executive Session for Non-Elected Personnel. The Executive Session started at 7:21 p.m. Executive Session ended at 7:36 p.m.

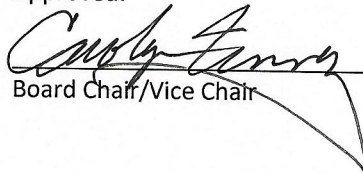
**Adjournment** - Bob Becker made a motion to adjourn the meeting. Lance Smith second the motion. Meeting adjourned at 7:38 p.m.

Next Meeting July 18, 2022 in the Severance Student Union Conference Room, Beloit.



Board Clerk

Approved:



Board Chair/Vice Chair