

North Central Kansas Technical College Board of Trustees

REGULAR MEETING AGENDA

Severance Student Union Conference Room - Beloit, KS

Monday, May 16, 2022 @ 5:30pm

President Carolyn Finney called the meeting to order at 5:40 p.m.

Members in attendance were: Carolyn Finney, Bob Becker, Lance Smith, Dale Montgomery, Glennys Doane, Don Miller.

Others in attendance: Eric Burks, Diana Baumann, Corey Isbell, Tricia Cline, Josiah Dermeyer, Board Clerk Lois Hanel.

Those in attendance by Zoom: Jennifer Younger, Sheri Stone, Kimberla Nutting, Robert McCreight, Brenda Orr, Hadley Meyer.

President Carolyn Finney entertained a motion to approve the agenda. A motion was made by Dale Montgomery and seconded by Don Miller. Motion Carried. President Carolyn Finney entered a motion to approve the minutes from the April 18, 2022 regular meeting. A motion was made by Glennys Doane and seconded by Bob Becker. Motion carried.

Discussion Agenda and Monitoring Reports

Enrollment Report: Dean Cline reported on the three-year program admit comparisons. Overall, we are up by 16 students for next year. Classes in Hays with a waiting list are: Carpentry, Plumbing, Heating & AC, and Electrical. Welding will be going on hold. High Schools with students enrolled for Beloit are: Lincoln (1), Rock Hills (12), Beloit High (4), Concordia (2), Osborne (0). High Schools with students enrolled for Hays are: Hays (7), Ellis (1), T&P Russell (0), Victoria (1).

OpportUNITY 2027: Vice President Corey Isbell reported-the trends are shorter programs. More boot camps. Four-week programs. He presented a program listing. On the list Certificate A in Welding, Certificate A in Business Office Management and Certificate A in Pharmacy Technician were new. Of these three Certificate A in Business Office Management, was the only one that has never had any students. These are 16 Credit hour classes. Short term programs were CDL (Hays & Beloit), CAN (Hays & Beloit), CMA (Hays), Allied Health (Hays) EMT. These classes are 15 Credit hour classes or less. VP Isbell is looking for program needs. Cert A Welding and EMP in Ellis Co. These could possibly be offered in the high school. Power Sports is a class to consider. We would teach students to work on ATV's, Jet Ski's, UTV. We would need to come up with paperwork to go forward with this. Glennys Doan asked if this would be a short-term course? Lance Smith stated short term is the way to go.

VP Isbell presented a chart showing how Perkins money was spent on Professional Development. He recommended having instructors take classes and not attend trade shows. We do have Active Shooter, FERPA, Title IV and CPR Training that is required. The only way we can maintain highly-skilled employees is to utilize Perkin's funds for professional development. We need to utilize the Bamboo HR System to help employees grow and to track their progress.

Administrative Report: President Burks discussed the HEERF funding. With the HEERF money we will be replacing all HVAC systems on both campuses. This funding money can help with the match of 1.8 M for the building at Hays, this is a dollar for dollar grant match. Director of Advancement, Mendi Anschutz, will be ready to help. Please let President Burks know of anyone willing to help.

- AP Class changes are needed for the school to be in compliance. Dean Jennifer Brown is working with the Perkins Grant.
- Ag Tech II HVAC units are installed.
- Fiber Ring will be better and cheaper. At this time there is no limit to the number of years it will last. The wait time is over a year-long to obtain. The previous system lasted 30 years.
- June Board meeting will be budget and negotiations.
- Insurance Renewal. Our renewal has been delayed due to the damage at Andover. Our school will be re-rated, and we need to have this figure since it is a large element in the budget. The school had damage on the Beloit campus approximately 3,000 square feet. This was the Gymnasium roof and the Electricity roof. The insurance company sent out a company to do a quick (temporary) fix to keep water from running in. The cost to repair is \$1,700 per square foot. We do have a \$100,000 deductible we will have to pay.
- The Foundation has eight board members. We would like to have nine. The maximum number of Board Members is thirteen. If anyone knows of anyone wanting to be on the board, please let President Burks know.
- Redistricting will be discussed. Next Monday will be the 2nd Veto Session. The Tax Credit could be altered or changed. The Promise Act may go away.
- 2.5M Grand was requested for expanding the Hays campus. NCKTC only received 1.8. Director of Advancement, Mendi Anschutz will be working on donations.
- Wednesday, June 1st is the first Negotiations meeting. Carolyn Finney and Dale Montgomery said they would attend.
- Nursing building is being redone.
- Vice President Diana Baumann will be investing 250,000 into the Sunflower Bank account.
- Graduation and Registration days had great reviews.
- House Auction will be May 20th at Beloit and May 24th at Hays. Brandon and Mike were able to get ahead of purchasing the products needed to finish the houses. The house in Beloit has a bid of \$247,500 and the house in Hays has a bid of \$151,000. Other department assisting in the completion are Electrical and Plumbing, Heating and Air Conditioning.
- Position Vacancies on the Hays Campus: CDL Instructor, Electricity Instructor, Nursing Instructor (Full-time) and a Nursing Instructor (Part-Time)
- Beloit Camus: Automotive Instructor (two positions), Diesel Instructor, Nursing Instructor and a Food Service Director.

Action Items:

- Vice President Diana Baumann presented her financial report. She stated we are spending monies down. We are under budget \$886,892 for the year and expenditures for April. We have faculty making travel arrangements and purchasing supplies at this time. This will bring us closer to our end of year budgeted amount. \$446,985.34 will be spent on the Internal Innovative Grant and equipment purchases. \$151,200 is the Secondary Aid which was all paid

at the beginning of the year. \$56,756.57 is outstanding Capital Outlay and \$73,876.40 is end of year expenses. We are \$158,000 under budget. The Enterprise Fund which is Food Service is \$79,982.28 under budget. We will be putting new showers in some of the dorm apartments.

- President Burks presented the selection of a Board Appointed Committee to review the applicants for a new board member. Appointed were Carolyn Finney, Don Miller, Dale Montgomery and President Burks.
- Approval of the Interlocal Agreement was presented by President Burks. This agreement is to have the City and County help with repairs to the streets on campus. We will provide the materials and they will provide the labor. It has been signed by the Mitchell County Commissioners. We are waiting for the City of Beloit to sign.
- Maintenance of Effort (MOE) expenditures. Roughly \$167,000 that has to be spent by June 30th. President Burks presented the listing of items to be purchased. Which included Perkins qualifying equipment \$50,000, Ford Transit Vans for Both Campuses \$80,000, 28' Box Trailer for CDL in Hays \$20,000, Tools for High School students Auto-Beloit Campus \$15,000, Hand tools for Carpentry on the Hays campus \$2,000. We can use Perkins money to pay for salary for our new programs only. This allows allocation of these funds for the first three years.

Dale Montgomery made a motion to accept the Action Items as presented. Bob Miller second the motion. Motion passed.

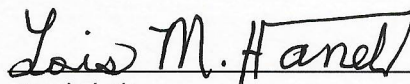
President Burks presented a Thank you card from Wilma Powers for the steak meal.

Vice President Diana Baumann requested ten-minute, Executive Session to discuss Negotiations. Dale Montgomery made a motion for an Executive Session for Negotiations. Glennys Doane second the motion. The Executive Session started at 6:50 p.m. Executive Session ended at 7:00 p.m.

President Burks asked for a thirty-minute Executive Session to discuss Non-Elected Personnel. Dale Montgomery made a motion for an Executive Session to discuss Non-Elected Personnel. Glennys Doane second the motion. The Executive Session started at 7:03 p.m. Executive Session ended at 7:33 p.m.

Don Miller made a motion to adjourn the meeting. Bob Becker second the motion. Meeting adjourned at 7:35

Next Meeting June 20th in the Dreiling Administrative Center, Hays, KS



Board Clerk

Approved:



Board Chair/Vice Chair