

# North Central Kansas Technical College Board of Trustees

## REGULAR MEETING AGENDA

*Dreiling Administrative Center - Hays, KS*

*Monday, April 18, 2022 @ 5:30pm*

Chair Carolyn Finney called the meeting to order at 5:34 p.m. President Carolyn Finney stated there would be an Executive Session before Action Items as Agenda had been amended.

Members in attendance were: Don Miller, Dale Montgomery, Lance Smith, Bob Becker, Carolyn Finney.

Members via Zoom: Glennys Doane

Others in attendance: Eric Burks, Tricia Cline, Diana Baumann, Corey Isbell, Shane Britt, and Board Clerk, Lois Hanel.

Others via Zoom-- Samantha Miller & Josiah Dermeyer.

President Carolyn Finney entertained a motion to approve the amended agenda. A motion was made by Dale Montgomery and seconded by Don Miller. Motion carried.

President Carolyn Finney entered a motion to approve the minutes from the March 21, 2022 regular meeting. A motion was made by Bob Becker and seconded by Dale Montgomery. Motion carried.

### **AGENDA & MONITORING REPORTS**

**Enrollment Report:** Dean Cline reported enrollment number comparisons for both the Beloit and Hays campuses compared to the past 2 years. The Hays campus is almost full to capacity with 186 students enrolled and a waiting list for Auto Mechanics, Carpentry, Electrical Technology and Plumbing, Heating & AC. The Beloit campus numbers are up with 172 students enrolled with no waiting lists and the ADN program should be full. As of this time high school enrollment numbers for Hays weren't available. As of today, the Beloit campus has 11 high school students enrolled with students coming from Beloit, Rock Hills & Concordia.

**OPPORTUNITY 2027 Goal 2.3 Improve Student Experience:** Dean Britt reported on leadership opportunities his department created for the campuses. Beloit now has 8 Residential Assistants (one per dorm) which helps with concerns at the dorms. Beloit has five Orientation Leaders and Hays has 6 Orientation Leaders. Their duties are to act as mentors to the students. Resident Assistants help with registration days, orientation days and organizing activities on campus. Several clubs have been formed on the Beloit campus. (Note: these will change each year as the student's interest change.) MyTrail was implemented fall of 2021 and has proven to be utilized every day by current students. There is a QR Code students use to attend activities and then give feedback. From this report information is pulled and changes can be made to activities. Food Service is the most checked item. By students utilizing this program, Jayme and Shane are able to check on those students not connect with anything. The plan is to have students download MyTrail during Enrollment Days. The plans are to utilize MyTrail to help



former students connect with news, job boards and foundation. The Hays campus students seem to be utilizing this also, their numbers are down due to no Food Service to check.

**Administrative Report:** President Burks reported on: HB 2239 (tax credit bill) was signed into law. This bill provided non-refundable tax credit for donors to Kansas technical colleges and community colleges. Capital outlay improvements, deferred maintenance, technology or equipment purchases would be eligible for a 60% non-refundable credit against income tax, insurance premium tax and privilege fees or financial net income privilege tax. Each donor is limited to \$500K annually for a tax credit. President Burks reported that the Promise Act Trailer bill did not pass and was rolled into the education budget. He will address this at our next meeting, since it should be addressed during the veto session on April 25. Legislature approved a three-year plan to “re-center”. The first year of this plan is 20.5 million to be given to fund colleges tiered and non-tiered gaps. We should gain \$70,000 the first year and will receive a 50% reduction next year and then none the following year. President Burks spoke of the Legislature approval of 3.8 million to be divided among 16 eligible colleges with the 1\$:1\$ match. Nine community colleges and all the technical colleges can apply for their share of \$10,000 million challenge grant appropriation with the 1\$:1\$ match. This match cannot be for existing institutional funds. There has not been any changes or updates for COVID. President Burks discussed the Financial Operations Update, the audit report in Beloit has some numbers that aren’t on target. President Burks will be checking on the errors and will speak with the auditors. The tax penalty request to have the 24K eliminated request has not been answered at this time. It will take time for the IRS to get the review done. Rooks County Health Center has some used vans to sell or possible donate. We have requested pictures, we may be able to replace one of ours. Security Audit has been formalized. The report stated we need to tighten up security and training. Robert McCreight will provide us with a report. Budgeting process for FY2023 continues. Tuition and fees were set. We have been reviewing the property insurance policy, a meeting is set for April 27<sup>th</sup> to discuss this. Work continues on the Beloit, Nursing remodel. The Ag Tech floor was stripped and repainted. We are now going to paint the walls while the building is empty. Lights have been installed on the outside of the buildings at Hays. The lights on the poles will be installed next fall when students and faculty return. The vinyl signs at both entrances at Hays are faded and cracked, we will be working to update these. NCKC4-students began enrollment on March 28<sup>th</sup>. Superintendents and President Burks have been discussing how to move forward and improve the communication. April 6<sup>th</sup> President Burks and Vice President Corey Isbell met with Kubota and KanEquip. They have credentials through NC3 that make sense for our Ag Tech and Diesel programs. We would have to pay to get the equipment unless we could find someone to donate. The equipment Kuboda has is \$65K. April 14<sup>th</sup> was National Signing Day. Beloit and Rock Hills attended; Lakeside and Osborne weren’t able to attend. Justin Rexroat of AgCO and Nikki Cleveland of MCHHS both spoke to welcome and congratulate the students. Over 40 other schools participated by submitting photos which were posted on our social media channels. Grant update: HEERF II, HEERF III, Special Capital Outlay and Regular Capital Outlay, all units have been ordered for the Hays campus, installation will start soon. The installation plan has been developed for the Beloit campus and the order hasn’t been finalized. We are working through the fiber ring project and will be purchasing items soon. The Foundation Board meeting has been rescheduled to May 4<sup>th</sup>. President Burks reviewed the position vacancies for the college. NCK Tech is continuing to discuss using the Sternberg Museum east lot as the location for CDL. We need to sign an agreement for this to define repairs for the parking lot. Hays needs a test



person for CDL. This person could be Part-time or Full-time, they need to be able to test the students upon completion of the class. It cannot be one of their instructors. The 1+1 AND Nursing program was approved by the Kansas Board of Nursing for the Beloit campus. President Burks spoke with Jeremy Armstrong at the Mitchell County Hospital and they are interested in sponsoring students. More details will be needed to provide costs. The Hays Nursing Department will be hosting a health fair on Saturday, April 23<sup>rd</sup>. The Nursing Department in Beloit is preparing for the second annual Disaster Day -Wednesday, April 27<sup>th</sup>. Hays PHAC & Electrical students set up the Mission of Mercy free dental clinic. With the Nursing students taking blood pressures and blood sugars. The school was well represented. Teamwork day was April 18<sup>th</sup> on the Hays campus. Departmental meetings and training were in the morning, with a featured comedian "Kent Rader" in the afternoon. IT Bootcamp will be the end of May with NexTech providing the meal for the students. We need to keep an eye on the new building Cloud County is building for their tech center. They received a 4.5M matching grant. President Burks spoke with the City of Beloit Manager – Jason Rabe and the County Commissioner's regarding donation of hours toward street & parking lot repair. NCK Tech will pay for the materials and the City/County will donate their expertise, labor and their equipment. President Burks spoke with Great Plains Manufacturing regarding the need for welding training. They need welders trained and do not have the space in Ellsworth, Tipton or Lucas. We will try to help with that training. President Burks attended a meeting with Smoky Hill Education Service Center to learn about Retaining Faculty, Dr. Church from Emporia State University was the presenter. HLC Conference- VP Isbell, Dean Brown, Dean Britt & Dean Owen attended this conference in Chicago. Several takeaways included changes in the Title IX; the Pell Cap has been raised; compliance issues. Technical colleges are held differently than Community Colleges and Universities. House ribbon cutting and house sale was discussed. Hays Campus: Thursday, May 5<sup>th</sup> at 10:00 a.m. cutting and sale will be Tuesday, May 24<sup>th</sup> at 7:00 p.m. Beloit Campus; Friday, May 6<sup>th</sup> at 10:00 a.m. and sale will be Friday May 21<sup>th</sup> at 7:00 p.m. Board Members are encouraged to attend Graduation. Please e-mail President Burks if you plan to attend. Next meeting is May 16<sup>th</sup> on the Beloit Campus.

#### **Executive Session:**

A motion was made at 6:36 p.m. by President Carolyn Finney for a 30-minute session to discuss Negotiations. It was moved by Dale Montgomery and Seconded by Don Miller. The executive session ended at 7:04p.m.

#### **Negotiations:**

Negotiations were discussed. No action taken at this time.

#### **ACTION ITEMS**

**Financial Report:** The financial report was submitted and presented by VP Baumann and included information on business ending March 21, 2022. Diana also thanked everyone for the shared sick leave. Both employees have their days covered to the end of their contract.

President Carolyn Finney moved to accept the Financial report. Motion made by Bob Becker, seconded by Lance Smith. Motion Carried.

**Health Insurance Renewal:** Health insurance was submitted and presented by President Eric Burks. The group picked three companies to request quotes from. Blue Cross Blue Shield of



Kansas and United Health Care provided quotes. Aetna chose not to quote. The group chose to stay with Blue Cross Blue Shield of Kansas with an increase in premium. President Carolyn Finney moved to accept Health Insurance recommendation. Motion made by Dale Montgomery, seconded by Don Miller. Motion Carried.

**FY2023 Tuition and Fees:** The tuition and fees reports were submitted and presented by Diana Baumann. Rates are increasing this year due to inflation by 25%.

President Carolyn Finney moved to accept the Tuition and Fees report. Motion made by Don Miller, seconded by Lance Smith. Motion Carried.

**FY2023 Academic Course Catalog:** The Academic Course Catalog was presented by VP Isbell. Today he was updating the Academic Course Catalog. Changes were reviewed.

President Carolyn Finney moved to accept the Academic Course Catalog updates.

President Carolyn Finney moved to accept the Academic Course Catalog. Motion made by Bob Becker, seconded by Lance Smith. Motion Carried.

#### **EXECUTIVE SESSION**

A motion was made at 7:40 p.m. by President Eric Burks for a 10-minute executive session to discuss Non-Elected Personnel. It was moved by Dale Montgomery and seconded by Don Miller. The executive session ended at 7:50 p.m.

No action was taken.

#### **ADJOURNMENT**

Chair Carolyn Finney entered a motion to adjourn the meeting. A motion was made by Don Miller and seconded by Bob Becker. Motion carried. Meeting Ended at 7:55 p.m. Board Members then toured the Hays Carpentry house.



Board Clerk

Approved:



Board Chair/Vice Chair