

North Central Kansas Technical College Board of Trustees

REGULAR MEETING AGENDA

Conference Room of the Severance Student Union – Beloit, KS

Monday, March 21, 2022 @ 5:30pm

Vice-Chair Carolyn Finney called the meeting to order at 5:57 pm.

Members in attendance were: Lance Smith, Bob Becker, Carolyn Finney and Glennys Doane.

Members via Zoom: Dale Montgomery

Others in attendance: Eric Burks, Diana Baumann, Corey Isbell, Shane Britt, and Deputy Board Clerk, Jeri Schlaefli; and Tricia Cline (Zoom)

Vice-Chair Carolyn Finney entertained a motion to approve the consent agenda. A motion was made by Glennys Doane, seconded by Bob Becker to approve the consent agenda. Motion carried. This action approved the minutes of the February 21, 2022 regular meeting, hire of Lois Hanel, Board Clerk/Assistant to the President and resignation of Board Member, Jim Johnson.

STUDENT SENATE REPORT

Beloit Student Senate member Haleigh Gerstmann from the Nursing Program, reported on current activities. She spoke of the “stop light list” system that is in use. Green Light = Good on Campus. Yellow Light = Okay on Campus. Red Light = Undesirable on Campus.

A recent success: Breakfast cafeteria hours fell under Yellow, The team believed that by serving longer, it would benefit more students. They went thru the proper channels and were able to extend the breakfast hours by 30 minutes. This task was moved from Yellow light to Green light.

They have several other tasks in their sights for campus improvements.

AGENDA & MONITORING REPORTS

Enrollment Report: Dean Cline reported on the 3-year program admit comparisons by campus. March 1, 2022 numbers have increased as compared to March 1, 2021. There are 58 more on the Hays campus than last year and 22 more on the Beloit campus. Overall admissions are up 80 students, for a total of 321 as compared to 241 in March 1, 2021 and 171 in March 1, 2020.

OPPORTUNITY 2027: President Burks reported on the goal of establishing NCK Tech as a Premiere Workplace. Employees are the college’s greatest assets, it is important for hiring and retaining employees that NCK Tech become a “premiere workplace”. First steps involve collecting data and developing a collective vision for what “premiere workplace” is. Then setting strategy to take the steps to realize that vision. Completing feedback from employees through surveys and other means throughout the year.

Burks also reported on Developing Mutually Beneficial Partnerships. The first step is to define what the college considers a “partner”. Once defined, we need to determine how many partnerships the college currently has and provide recognition to celebrate those partnerships. Then the college must develop more partnerships that are mutually beneficial.

Administrative Report: President Burks discussed that there are bills being worked that include fully funding the cost model. This would equate to \$70K more for the coming year. The capital outlay funding has decreased since last month, only \$490K more for the system instead of a potential \$7M. President Burks gave an update on COVID numbers for both campuses; cases are diminishing with no current cases reported. Burks talked about progress on the budgeting process for FY2023; all items are on the rise, the renewal process for health and property insurance. Updates were also given on the Nursing remodel in Beloit, the floor in Ag Tech, and the dorms. Burks reported on a quarterly NCKC4 meeting hosted by NCK Tech on March 9th. He also mentioned enrollment was beginning with high schools and NCK Tech has new half-day offerings starting March 28th. A grant update was provided on the HEERF II & III grants. All of the student funds have been distributed. An extension was granted HEERF II has mostly been spent. An update was provided on the two SPARK grants submitted by NCK Tech on February 16th, one for Construction Trades/CDL in Hays (\$20M) and another for Welding in Beloit (\$13M). Burks reviewed the position vacancies for the college. Burks spoke about the Regional Fire Training facility and the assistance being provided by the construction trades programs. NCK Tech is continuing to discuss using the Sternberg Museum east lot as the location CDL, understanding that the lot does not have to be repaired except to be sufficient for NCK Tech's own use. Access controls are being added to Hays and expanded on the Beloit campus. Our 2nd Year Nursing program in Beloit will be recommended for approval at KSBN on March 29. President Burks met with Nursing students to discuss the change in graduation dates. Graduation for all programs will remain on May 12, but the Nurse Pinning to be held on Saturday, May 14. Burks updated the Board on the Registered Apprenticeship program and the research being done to see if it is a feasible option for NCK Tech. A report was given regarding the expanding ethanol plant in Phillipsburg and how NCK Tech can help with their workforce needs. A signing day hosted by Nex-Tech for Telecommunications will be held on Friday, March 25th in Victoria. It was reported that both campuses took part in the statewide tornado drill on March 8. The Nursing Department on the Beloit campus is preparing for the 2nd Annual Disaster Day to be held on April 27th. Welding competitions were held on March 2-4 on the Beloit campus; results were shared showing the top teams and individuals.

ACTION ITEMS

Election of Officers: A motion was made by Glennys Doane, seconded by Bob Becker to elect Carolyn Finney as Board Chair and Don Miller to serve as Board Vice-Chair. Motion carried.

Financial Report: The financial report was submitted and presented by VP Baumann and included information on business ending February 28, 2022.

Motion made by Dale Montgomery, seconded by Lance Smith to approve the financial report as presented. Motion carried.

Academic Calendars: The calendar for the academic year 2023-24 was presented by VP Corey Isbell. VP Isbell also proposed an update to the previously approved 2022-23 calendar to change graduation to a Thursday.

Motion made by Bob Becker, seconded by Glennys Doane to approve the academic calendars as presented. Motion carried.

Administrative Contracts: President Burks presented renewing contracts for VP Baumann and VP Isbell for the 2022-23 fiscal year.

Motion made by Lance Smith, seconded by Bob Becker to approve the contract renewal as presented. Motion carried.

Shared Sick Leave-Mitch Eck: VP Baumann presented that Mitch Eck submitted a letter requesting an employee donation of sick leave from coworkers. Baumann reviewed the policy with Board members and reminded them that to donate employees must have over 240 hours accumulated in the bank.

Motion made by Dale Montgomery, seconded by Lance Smith to approve Shared Sick Leave as presented. Motion carried.

Shared Sick Leave-Bret Gray: VP Buamann also presented that Bret Gray submitted a letter requesting an employee donation of sick leave from coworkers.

Motion made by Bob Becker, seconded by Glennys Doane to approve Shared Sick Leave as presented. Motion carried.

EXECUTIVE SESSION

A motion was made at 7:30 pm by Carolyn Finney, seconded by Bob Becker to go into executive session for Non-Elected Personnel for 15 minutes. Motion carried.

Executive session ended at 7:45 pm.

No action was taken.

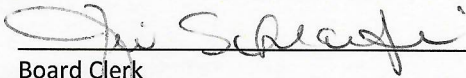

A motion was made at 7:45 pm by Glennys Doane , seconded by Lance Smith to go into executive session for Negotiations for 10 minutes. Motion carried.

Executive session ended at 7:55 pm.

No action was taken.

ADJOURNMENT

A motion was made by Bob Becker, seconded by Lance Smith or adjourn the meeting. Motion carried. Meeting ended at 7:58 pm.


Board Clerk
Approved:

Board Chair/Vice Chair