

North Central Kansas Technical College Board of Trustees

REGULAR MEETING AGENDA

Room B of the Business Occupations Center - Hays, KS

Monday, February 21, 2022 @ 5:30pm

Chair Jim Johnson called the meeting to order at 5:36 pm.

Members in attendance were: Lance Smith, Bob Becker, Glennys Doane, Carolyn Finney, Don Miller, and Dale Montgomery (Dale left at 6:30pm).

Members via Zoom: Board Chair, Jim Johnson

Others in attendance: Eric Burks, Diana Baumann, Corey Isbell, Wilma Powers, Tricia Cline, Jayme Owen (Zoom) and Deputy Board Clerk, Jeri Schlaefli (Zoom).

President Burks asked to verbally add to the amended consent agenda the resignation of the CDL instructor in Hays. A motion was made by Carolyn Finney, seconded by Bob Becker to add the resignation of the CDL instructor.

Chair Jim Johnson entertained a motion to approve the amended consent agenda. A motion was made by Bob Becker, seconded by Don Miller to approve the amended consent agenda. Motion carried.

Chair Jim Johnson entertained a motion to approve the consent agenda. A motion was made by Dale Montgomery, seconded by Lance Smith to approve the consent agenda. Motion carried. This action approved the minutes of the January 17, 2022 regular meeting, minutes of the February 9, 2022 special meeting, hire of Telecommunications Instructor (Hays), resignation of Automotive Technology Instructor (Beloit), resignation of CDL Instructor (Hays).

Dinner was served by the Culinary Arts program students Ean Dexter, Chase Ellenberger and instructor, Wilma Powers. The Board thanked the class and Mrs. Powers for the delicious meal.

STUDENT SENATE REPORT

The Hays Student Senate members Sam Irwin and Trace Haven reported on current activities. Sam and Trace are both 2nd year Electrical Students. They have been working on recycling excess paper in the Business Departments, assisting students to find Internships and helping with Gateway.

ACTION ITEMS

Financial Report: The financial report was submitted and presented by VP Baumann and included information on business ending January 31, 2022.

Motion made by Carolyn Finney, seconded by Glennys Doane to approve the financial report as presented. Motion carried.

AGENDA & MONITORING REPORTS

Enrollment Report: Dean Cline reported on the 3-year program admit comparisons by campus. February 1, 2022 numbers have increased as compared to February 1, 2021. There are 39 more on the Hays campus than last year and 15 more on the Beloit campus. Overall admissions are up 54 students, for a total of 257 as compared to 203 in February 1, 2021 and 149 in February 1, 2020.

Retention Report: Dean Owen went over the fall to spring retention for this year. After starting the year with a lower number of students the significance of retaining as many as possible was high priority. Since 2012, NCKTC has averaged 88% retention or 90% in the past five years. This year has been slightly different than past years as we had 4 students return from 4 different programs, 2 transferred, 3 returned to complete, and 2 started new. We saw a loss of 47 students however we gained back 8 students or helped them find a new program that fit their goals better.

Administrative Report: President Burks discussed that Capital Outlay increases funded by tax credits and re-centering are being pursued by the technical colleges in Topeka. He mentioned that a data request had been issued by a legislator. President Burks gave an update on COVID numbers for both campuses; cases seem to be diminishing. Burks talked about the launch of the budget process for FY2023, the renewal process for health and property insurance, as well as the wind storm damage and updated that the damage didn't meet the deductible. Updates were also given on outdoor LED lighting in Hays and the Nursing remodel in Beloit. Burks reported on a joint meeting hosted by NCKC4 and NCK Tech on January 25. He also mentioned enrollment was beginning with high schools and NCK Tech has new half-day offerings. A grant update was provided on the use of the MOE funds for the internal innovative technology grant were announced; all but Nursing Beloit have submitted their purchase requests. HEERF II grant has mostly been spent, the first of two HEERF III distributions to students was made. Another student distribution of HEERF III funds will happen in March 2022. The Foundation has reported and sought renewal from the Hansen Foundation. A new MOU form was requested to be used. SPARK grants were submitted on February 16, 2022. NCK Tech submitted two, one for Construction Trades/CDL in Hays (\$20M) and another for Welding in Beloit (\$13M). Burks reviewed the position vacancies for the college. An update on the Strategic Planning Reporting schedule was provided. The annual Big Creek Report was presented to the Hays City Commission on February 17. An RFP process for food service in the Beloit cafeteria was concluded with no recommended change. Three career fairs were held, 1 in Beloit and 2 in Hays. NCK Tech is working with FHSU to find a new home for CDL. Nearing agreement on the use of the east parking lot at Sternberg. Two Hays Auto students received the Harvey Chan scholarship. Access controls are being added to Hays and expanded on the Beloit campus. KSBN visited the Beloit Nursing program to consider a 2nd Year Nursing program on the Beloit campus. Final approval by the Board will be at their March KSBN meeting; March 29-30. The Beloit campus will host the 8-Man All-Star football camp again this year on June 6-10, 2022. The change in graduation dates has created some push back from the Hays Nursing students. President Burks and the Board discussed their concerns and decided to proceed with the Thursday, May 12th date for the spring ceremonies in Hays.

EXECUTIVE SESSION

A motion was made at 6:49 pm by Carolyn Finney, seconded by Bob Becker to go into executive session for 15 minutes. Motion carried.

Executive session ended at 7:04 pm.

A motion was made at 7:05 pm by Don Miller, seconded by Lance Smith to go into executive session for 15 minutes. Motion carried.

Executive session ended at 7:20 pm.

A motion was made at 7:20 pm by Don Miller, seconded by Lance Smith to go into executive session for 10 minutes. Motion carried.

Executive session ended at 7:30 pm.

No action was taken.

ADJOURNMENT

A motion was made by Don Miller, seconded by Bob Becker to adjourn the meeting. Motion carried. Meeting ended at 7:30 pm.

Board Clerk

Approved:

Board Chair/Vice Chair