

North Central Kansas Technical College Board of Trustees

REGULAR MEETING AGENDA
Severance Student Union - Beloit, KS
Monday, January 17, 2022 @ 5:30pm

Chair Jim Johnson called the meeting to order at 5:38pm.

Members in attendance were: Jim Johnson, Bob Becker, Glennys Doane, Carolyn Finney, Don Miller, and Lance Smith.

Members via Zoom: Dale Montgomery

Others in attendance: Eric Burks, Diana Baumann, and Liz Fixsen, Board Clerk.

Chair Jim Johnson entertained a motion to approve the amended agenda. A motion was made by Glennys Doane and seconded by Bob Becker. Motion carried. Chair Johnson called for a motion to approve the consent agenda. Don Miller moved, seconded by Lance Smith. Motion carried. This action approved the November 15, 2021 regular meeting, faculty retirement, Auto Instructor, Beloit, Staff Transfer, AP/Payroll, Beloit, Staff Hire, Admissions Counselor, Beloit and Staff Resignation, Administrative Assistant, Hays.

STUDENT SENATE REPORT

The Beloit Student Senate member Edgar Banualos reported on activities. Had a candy bar outside the cafeteria, breakfast go longer, organized a food drive, met with President Burks to share ideas and give input. Senate will start meeting next week.

AGENDA & MONITORING REPORTS

Enrollment Report: Dean Cline reported on the 3-year program admit comparisons by campus. Numbers have increased each year for the Fall semester. There were 41 more on the Hays campus than last year and 60 more on the Beloit campus compared to Fall 2021. All concurrent enrollment for high school students are completed and will report numbers next month.

Foundation Report: Director Anschutz went over the 2021 match campaign contributions and reported a total of \$192,938.33 for the year. February starts the second year. She then reviewed the next two years of pledges, 2022 with \$91,833.33 and 2023 with \$27,333.33. Director Anschutz reviewed the Foundation's strategic plan and a time line of the goals that she would like to accomplish. Will review these on a quarterly basis.

Administrative Report: President Burks discussed that the Governor's budget was released and the numbers for the two-year sector. Reviewed Excel in CTE fees and elements of a Promise Act trailer are being discussed. Gave a COVID update for both campuses and the different guidelines in place for certain departments. Follow KDHE guidelines. Talked about the wind storm damage and gave an insurance update. Semi damage is separate from the building insurance. Filed a claim, an adjuster came out January 4th. Hess Services loaned NCKTC a semi

to use for the Hays CDL program. Submitted Hansen grant for virtual welders. NCK Tech Innovation Challenge winners have been chosen. Participated in volunteering and providing services to members of the community today for MLK 2022 Day of Service. Reviewed the position vacancies. Provided a handout for the new strategic planning plan called OpportUNITY 2027. Discussed work being completed by carpentry, electrical and PHAC students at the Regional Fire Training classroom. Pharmacy lab remodel complete. Pharmacy Tech had it's first class graduate in December. Released and RFP for Food Service. Have had three companies respond so far. Discussed 2nd year nursing for Beloit, have a meeting scheduled soon.

ACTION ITEMS

Financial Report: The financial report was submitted and presented by VP Baumann and included information on business ending November and December 31, 2021.

Motion made by Carolyn Finney, seconded by Bob Becker to approve the financial report as presented. Motion carried.

FY2023 Room & Board Rates: VP Baumann presented a proposal for a 1.83% increase for FY2023. Reviewed the historical analysis and where other higher education schools are charging compared to NCKTC.

Motion made by Don Miller, seconded by Glennys to approve FY2023 Room and Board Rates as presented. Motion carried.

Approval of Innovation Challenge Winners/MOE Purchases: President Burks and VP Isbell reviewed the innovation challenge submissions and discussed how the departments were chosen. Winners were the following with various amounts not discussed due to President Burks wanting to reveal the winners at the after-board meeting tomorrow:

- 1 – Nursing, Beloit
- 2 – Carpentry, Hays
- 3 – A&P, Hays
- 4 – Welding, Beloit
- 5 – Business Management, Beloit

Motion was made by Lance Smith, seconded by Bob Becker to approve the nominated winners as presented and the expenditures with the understanding that the numbers can change due to quotes.

Approval of HEERF Spending Recommendations: President Burks and VP Baumann discussed options for spending portions of the allocated HEERF and MOE grant funding. Updating the HVAC system and installing a fiber ring was presented. Reviewed a breakdown outlining the projected costs per campus and per building. Discussed doing the HVAC and fiber ring in phases.

Motion was made by Don Miller, seconded by Carolyn Finney to approve moving forward with the HVAC purchases and fiber ring as presented.

EXECUTIVE SESSION

A motion was made at 7:10pm by Carolyn Finney, seconded by Bob Becker to go into executive session for 30 minutes with action to discuss President Burks evaluation. Motion carried, President Burks left session.

At 7:40 pm, a motion was made by Dale Montgomery, seconded by Bob Becker to extend the executive session for an additional 15 min. Motion carried. At 7:55 pm, a motion was made by Carolyn Finney, seconded by Dale Montgomery to extend executive session another 5 minutes. Motion carried.


Executive session without President Burks ended at 8:00 pm.

Chair Jim Johnson asked for a motion regarding the extension of an additional year to the current contract of Eric Burks as president of NCK Technical College. Motion made by Carolyn Finney, seconded by Dale Montgomery to extend the current three-year contract of President Burks for an additional year. Motion carried.

Executive session ended at 8:03 pm.

ADJOURNMENT

A motion was made by Don Miller, seconded by Bob Becker to adjourn the meeting. Motion carried. Meeting ended at 8:05pm.



Board Clerk
Approved:

Board Chair/Vice Chair