

The Board of Trustees of NCK Technical College held their October 18, 2021 meeting in the BOC Building, Room B, Hays, KS.

Chair Jim Johnson called the meeting to order at 5:35 pm.

Members in attendance were: Glennys Doane, Lance Smith, Bob Becker, Dale Montgomery, and Carolyn Finney.

Members via Zoom were Jim Johnson

Members absent: Don Miller

Others in attendance: President Eric Burks, Diana Baumann, Tricia Cline, Corey Isbell, Jen Brown and Liz Fixsen, Board Clerk, were in attendance for the College.

Chair Jim Johnson entertained a motion to approve the consent agenda. A motion was made by Dale Montgomery, seconded by Glennys Doane to approve the consent agenda. Motion carried. This action approved the minutes of the September 20, 2021 meeting, September 27, 2021 special meeting, staff hire of Dual Enrollment Coordinator, Hays.

### **INTRODUCTIONS AND REPORTS**

Student Senate Leadership from both the Beloit and Hays campus introduced themselves by letting the board know which program they were attending and where they were originally from.

Beloit student senate discussed their red, yellow and green ideas and talked about Trick or Treat on campus and improvements for Food Service.

Hays stated that they will share their list as well and would like to do a group trip to the Beloit campus.

Student Senate was dismissed after introductions.

President Burks introduced the Culinary Arts students that created the meal for the Board meeting. Instructor Wilma Powers introduced herself and talked about the culinary program.

### **AGENDA & MONITORING REPORTS**

**Enrollment Report:** Dean Cline reported on the 3-year application comparison report. Currently for the 2022-23 year, NCKTC already has 58 accepted applications.

**ASPIRE 1.c.1 Develop and measure the effectiveness of co-curricular and student support activities, ASPIRE 1.c.2 Develop and assess essential skills across the curriculum, ASPIRE 1.c.3 Streamline NCK Tech's academic assessment processes:** Dean Brown combined the reports and discussed working with Dean of Student Experience and Student Experience team to conduct co-curricular assessment. Will develop both indirect and direct assessment of student learning. The assessment committee will meet and decide on the next two Essential Skills to introduce into the assessment process. Assessment results will be reviewed annually with department chair's and the Dean of Instruction. Each department chair develops a plan to improve assessment results.

**Administrative Report:** President Burks gave a KBOR/TEA update, these included the resignation of TEA member and possible replacement. Discussed recentering. The audit was completed October 15<sup>th</sup> and an official report will be given in November at the Board retreat.

President Burks explained the NCK Tech Innovation Challenge. Let the Board know that the Cleary report was submitted and published to our website. ACEN program recertification for nursing in Hays will occur October 25-27. COVID numbers were presented as well as the vaccination clinics provided by the college. Consortium of 4, NCKC4, meets November 3. Grant update regarding HEERF II, HEERF III, Special Capital Outlay and Regular Capital Outlay was given. Foundation Board held scholarship receptions in both Hays and Beloit. \$140k of the \$150k for the Trailblazer Matching Campaign has already been collected or pledged. Discussed community engagement to include Boy Scout Camporall, Rotary and Kiwanis presentations and Oktoberfest attendance. College Planning Conference will be hosted at the gym on October 25. Reviewed position vacancies. Strategic planning is ready for board approval. Regional Fire Training classroom is in progress. Director Anschutz applied for interns for the College and Foundation, NexGen Internship program. Carpentry houses on Beloit and Hays campus are underway. Discussed VP Isbell and President Burks attending Workforce Innovation Conference's. NCK Tech continues to collaborate with FHSU to provide a variety of student services.

### **ACTION ITEMS**

**Financial Report:** The financial report was submitted and presented by VP Baumann and included information on business ending September 30, 2021.

Motion made by Bob Becker, seconded by Lance Smith to approve the financial report as presented. Motion carried.

**EMT Program:** VP Isbell presented the EMT Program for approval.

Motion made by Dale Montgomery, seconded by Carolyn Finney to approve the EMT Program as presented. Motion carried.

**Telecom Program:** VP Isbell presented the Telecom Program for approval. A discussion was had regarding viability.

Motion made by Lance Smith, seconded by Bob Becker to approve the Telecom Program as presented. Motion carried.

**2<sup>nd</sup> Year Nursing Program:** VP Isbell presented the 2<sup>nd</sup> Year Nursing Program for approval.

Motion made by Dale Montgomery, seconded by Carolyn Finney to approve the EMT Program as presented. Motion carried.

**Expenditures:** President Burks presented the Expenditures for approval. Total cost to be approved approximately \$50k for phone system licensing, 3 phone servers and network audit.

Motion made by Bob Becker, seconded by Lance Smith to approve the Expenditures as presented. Motion carried.

**Strategic Plan:** President Burks and Dean Brown presented the Strategic Plan for approval. Next steps will be to name the plan and launch in January.

Motion made by Carolyn Finney, seconded by Dale Montgomery to approve the Strategic Plan as presented. Motion carried.

### **EXECUTIVE SESSION**

No executive session.

**Adjournment**

Motion made by Bob Becker and seconded by Glennys Doane for the meeting to adjourn.

Motion carried. The meeting adjourned at 7:35 pm.

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Board Clerk

Approved:

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Board Chair/Vice Chair