

The Board of Trustees of NCK Technical College held their September 20, 2021 meeting in the Severance Student Union, Beloit, KS.

Vice Chair Carolyn Finney called the meeting to order at 5:40 pm.

Members in attendance were: Glennys Doane, Lance Smith, Don Miller and Carolyn Finney.

Members via Zoom were Dale Montgomery and Bob Becker

Members absent: Jim Johnson

Others in attendance: President Eric Burks, Diana Baumann, Tricia Cline (Zoom), Corey Isbell, Jen Brown and Liz Fixsen, Board Clerk, were in attendance for the College.

Vice Chair Carolyn Finney entertained a motion to approve the amended consent agenda. A motion was made by Don Miller, seconded by Lance Miller to approve the consent agenda. Motion carried. This action approved the minutes of the August 16, 2021 meeting, August 27, 2021 special meeting, Multi-hazard Mitigation plan, staff resignations Food Services, Beloit and Dual Enrollment Coordinator, Hays.

### **INTRODUCTIONS AND REPORTS**

Student Senate Leadership from both the Beloit and Hays campus introduced themselves by letting the board know which program they were attending and where they were originally from. Student Senate was dismissed after introductions.

### **AGENDA & MONITORING REPORTS**

**ASPIRE 1.a.1 Increase the number of faculty who earn academic and/or industry credentials,** Dean Brown reviewed the number of credentialed faculty. Dean Brown will continue to work with faculty to develop and implement individual academic plan of progress.

**ASPIRE 1.a.4 Increase the number of faculty and staff who attend professional development training and conferences,** VP Isbell discussed training events and opportunities provided to employees. Employees are encouraged to continue to attend virtual conferences and workshops as well as attend classes in their respective fields.

**ASPIRE 2.a.2 Increase student retention (Fall to Fall),** Dean Owen reviewed the Fall to Fall retention report with retention being fairly consistent year to year. Dean Owen will continue to implement services such as SOS, Tech Connect and advising.

**Enrollment Report:** Dean Cline reported on the 3-year comparison and a Program Admit Comparison. For the 2021-22 academic year, there are currently 416 student attending.

**Administrative Report:** President Burks gave a KBOR/TEA update, these included the joint meeting with the State Board of Education, KBOR Strategic Plan revisions and a special meeting held. Financial update was given as well as an update of students and COVID cases. Went over new program development, Nursing ACEN visit, Pharm Tech Accreditation visit, consortium of 4, Grants, DOD update, Foundation Board update, Hansen Career Scholarship, KS Promise Act Scholarship, community engagement and Clery Act. NCKTC will host CPC on 10.25.21. Reviewed TWD, position vacancies, rankings, new proposed strategic planning (presented by Dean Brown), activities for students and recent retirement party.

## **ACTION ITEMS**

**Financial Report:** The financial report was submitted and presented by VP Baumann and included information on business ending August 31, 2021.

Motion made by Don Miller, seconded by Glennys Doane to approve the financial report as presented. Motion carried.

**Budget:** President Burks presented the 2021-22 budget for approval.

Motion made by Dale Montgomery, seconded by Lance Smith to approve the capital outlay as presented. Motion carried.

## **EXECUTIVE SESSION**

Motion made by Dale Montgomery, seconded by Glennys Doane at 7:26 pm to go into executive session with no action for a period of 5 minutes with President Burks. Motion carried.

Executive session ended at 7:31 pm.

## **Adjournment**

Motion made by Don Miller and seconded by Glennys Doane for the meeting to adjourn. Motion carried. The meeting adjourned at 7:31 pm.

  
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Board Clerk  
Approved:

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Board Chair/Vice Chair