

The Board of Trustees of NCK Technical College held their August 16, 2021 meeting in the Dreiling Administrative Center, Hays, KS.

Vice Chair Carolyn Finney called the meeting to order at 5:40 pm.

Members in attendance were: Glennys Doane, Lance Smith, Don Miller, Dale Montgomery, Carolyn Finney and Bob Becker.

Members absent: Jim Johnson

Others in attendance: President Eric Burks, Diana Baumann, Mendi Anschutz, Tricia Cline, Corey Isbell and Liz Fixsen, Board Clerk, were in attendance for the College.

Vice Chair Carolyn Finney entertained a motion to approve the amended consent agenda. A motion was made by Dale Montgomery, seconded by Don Miller to approve the consent agenda. Motion carried. This action approved the minutes of the July 19, 2021 meeting, FY2020-21 Room Rental Rates, Faculty hire, Diesel Instructor, Beloit and Faculty hire, Carpentry Aide, Hays.

AGENDA & MONITORING REPORTS

Administrative Report: Discussed KBOR retreat from July. Intro of VP of Finance and Hays Operations, Diana Baumann and her preparation for audit. Will present budget to Board in September. Classes begin August 23rd, instructors came back August 16th (float day). Dean Brown completed orientation for new instructors. Still exploring the EMT program in Hays. Discussed HEERF II, HEERF III and DOD grants updates. Discussion was had regarding using HEERF II funds to incentivize students and possibly faculty to get COVID vaccination. General feeling of the Board was to do an incentive program. Talked about the meeting with Senator Moran's staff that occurred last week on the Beloit campus. Reviewed status of Foundation Board and the matching campaign. Discussed Oktoberfest and NCK Tech's involvement. Reviewed position vacancies.

Enrollment Report: Dean Cline reported on the 3-year comparison and a Program Admit Comparison. For the 2021-22 academic year, there are now 467 accepted and 21 pending. As of today 441 students (program only) registered for classes. Around 200 students have paid, staff working on payments. Hays has a waiting list for 4 programs. Discussed high school enrollment. We have new offerings through high schools.

ASPIRE 3.b.1 Secure Grant Funds, Director Anschutz discussed grants to help fund projects and equipment. Director Anschutz will take over the grant writing position and assist others with grant writing activities. Perkins is not part of this report.

ASPIRE 3.b.2 Increase Support of the Foundation for NCK Tech, Director Anschutz went over the monetary donations to the Foundation since FY2012. FY2021 donations are down due to not having anyone actively seeking donations. With the hiring of the new Director of Advancement, they are focused on the 3-year matching campaign. An updated alumni database will help the effort in collecting donations.

ASPIRE 3.b.3 Connect with Stakeholders to Gather Input and Share Resources, Director Anschutz discussed the donations over the past several years. Analyzed the in-kind donations since FY2011. Next steps are to educate staff and faculty in reporting in-kind donations. Most donations can be used for grant matching requirements.

ACTION ITEMS

Financial Report: The financial report was submitted by Brandi Zimmer and presented by President Burks included information on business ending July 31, 2021.

Motion made by Don Miller, seconded by Lance Smith to approve the financial report as presented. Motion carried.

Capital Outlay: President Burks presented the capital outlay.

Motion made by Bob Becker, seconded by Dale Montgomery to approve the capital outlay as presented. Motion carried.

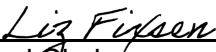
EXECUTIVE SESSION

Motion made by Dale Montgomery, seconded by Glennys Doane at 7:26 pm to go into executive session with no action for a period of 20 minutes with President Burks. Motion carried.

Executive session ended at 7:46 pm.

Adjournment

Motion made by Don Miller and seconded by Glennys Doane for the meeting to adjourn. Motion carried. The meeting adjourned at 7:58 pm.



Board Clerk
Approved:

Board Chair/Vice Chair