

The Board of Trustees of NCK Technical College held their May 17, 2021 meeting in the Severance Student Union Conference Room.

Chair Jim Johnson called the meeting to order at 5:31 pm.

Members in attendance were: Glennys Doane, Lance Smith, Jim Johnson, Don Miller, Dale Montgomery and Bob Becker. Carolyn Finney joined at 5:35pm.

Others in attendance: President Eric Burks, Jen Brown, Tricia Cline (Zoom), Corey Isbell, and Liz Fixsen, Board Clerk were in attendance for the College.

Chair Jim Johnson entertained a motion to approve the amended consent agenda. A motion was made by Don Miller, seconded by Dale Montgomery to approve the consent agenda. Motion carried. This action approved the minutes of the April 19, 2021 meeting, resignation of three General Education Instructors (Beloit), Diesel Instructor (Beloit), the hire of two Nursing Instructor (Hays), staff hire of Custodian (Beloit) and Director of Nursing faculty retirement, (Hays).

AGENDA & MONITORING REPORTS

Enrollment Report: Dean Cline reported on the 3-year comparison and a Program Admit Comparison. For the 2021-22 academic year, there are now 447 accepted and 34 pending. Reported on the May 1, 2021 program admit comparisons and program admits versus registered. President Burks reviewed the differences in admits, enrolled, etc.

ASPIRE 1.b.2 Maximize advisory committee effectiveness, Dean Brown reviewed NCK Tech's business and industry representatives as part of the College's advisory committees. Membership has increased from last year and as new instructors are hired, they will be recruited to serve on advisory committees. Last year 148, this year 172. Advisory members are attending enrollment days to help recruit.

ASPIRE 2.a.1 Increase alternative educational opportunities, Dean Brown stated that both online and concurrent courses have potential for growth. Dual Enrollment Coordinator is working with concurrent partners to streamline processes and increase offerings. Decline in evening classes. Drop in enrichment courses. Online enrollment held steady.

ASPIRE 1.b.3 Use the program review process for improvement, VP Isbell reported on how the enrollment and retention reports are used to set goals based on 3 years of data trends. Department chairs are met with and goals and deficiencies are addressed. All programs are reviewed every three years.

Administrative Report, President Burks reviewed COVID numbers from the Hays & Beloit campuses as of 05.14.21. No new cases since January. Leadership council will meet May 20th to discuss new protocols for the summer and fall sessions. Gave a legislative update regarding State General Fund support, additional funds and waiver request (Governor) and federal guidelines for those funds. President Burks reported on the KBOR/TEA Promise Act. Discussed property insurance surveys and questionnaires completed for coverage renewal. Looking into a risk management pool as well. Presentations were done at the Hays Chamber, Hays Rotary Club and discussed maintaining busses for school districts. Reviewed the Fire Marshal visit to the Hays campus. KDOL visit in Beloit is May 18th and for Hays it is May 20th. Contracted cleaning services was terminated and a custodial employee hired. Reviewed the 8th Grade Days and graduations. Gave an update on the HEERF II and HEERF III grants as well

as a DOD update on the Welding program. Discussed two candidates for the Advancement Director position scheduled for interviews, document for the Hansen Matching campaign, adding a new member and the return of a Foundation intern. Student barriers that were addresses included Nelnet payment update, eCampus bookstore and the launch of the NCK Tech app. Transitioned from Google to Microsoft for security purposes and SSO. Reviewed the position vacancies. Presented the proposed board meeting schedule. Discussed the retirement party in Hays and the upcoming party in Beloit. Went over the house sale dates and times. Meet with technical college presidents tomorrow regarding re-centering effort.

ACTION ITEMS

Financial Report: The financial report was submitted by Brandi Zimmer and presented by President Burks included information on business ending April 30, 2021. Overall NCK Tech was \$283,741 under budget.

Motion made by Carolyn Finney, seconded by Lance Smith to approve the financial report as presented. Motion carried.

Termination of Automated Controls Program: President Burks reviewed the factors in the decision to bring Auto Controls up for termination.

Motion made by Dale Montgomer, seconded by Don Miller to approve the academic calendar as presented. Motion carried.

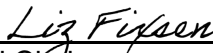
EXECUTIVE SESSION

Motion made by Carolyn Finney, seconded by Bob Becker at 6:53 pm to go into executive session with no action for a period of 30 minutes with President Burks. Motion carried.

Executive session ended at 7:23 pm.

Adjournment

Motion made by Don Miller and seconded by Lance Smith for the meeting to adjourn. Motion carried. The meeting adjourned at 7:25 pm.



Board Clerk
Approved:

Board Chair/Vice Chair