

The Board of Trustees of NCK Technical College held their April 19, 2021 meeting in the Severance Student Union Conference Room.

Chair Jim Johnson called the meeting to order at 5:40 pm.

Members in attendance were: Glennys Doane, Carolyn Finney, Jim Johnson, Don Miller, Dale Montgomery and Bob Becker.

Others in attendance: President Eric Burks, Shane Britt, Tricia Cline, Corey Isbell, and Jeri Schlaefli, Deputy Clerk were in attendance for the College. Graham Dixon attended via Zoom. Jennifer Brown joined at 5:55pm.

Chair Jim Johnson entertained a motion to approve the consent agenda. A motion was made by Carolyn Finney, seconded by Dale Montgomery to approve the consent agenda. Motion carried. This action approved the minutes of the March 15, 2021 meeting, April 5, 2021 special meeting, resignation of General Education Instructor (Hays) and the resignation of Nursing Instructor (Hays).

## **REPORTS**

Beloit Student Senate: Shane Britt reported on the food drive. Auto Collision collected 140 items to win a pizza party with President Burks. Have one more meeting before end of year.

Hays Student Senate: Graham Dixon reported that they are working on final “destress” day by looking into games for a party.

## **AGENDA & MONITORING REPORTS**

**Enrollment Report:** Dean Cline reported on the 3-year comparison and a Program Admit Comparison. For the 2021-22 academic year, there are 328 accepted and 30 pending. Reported on the November 1, 2020 – April 1, 2021 program admit comparisons.

**ASPIRE 2.b.2 Expand opportunities for student involvement,** Dean Britt reviewed the percentages of students who participate in student activities. He gave a comparison of past years. Due to COVID, the numbers were different and the next steps will be to focus on students who do not participate by expanding activities based on student interest.

**ASPIRE 2.b.3 Expand campus resources to meet student needs,** Dean Britt reported that overall, NCK Tech students report a high level of satisfaction. The next steps are to identify and address the areas of dissatisfaction.

**ASPIRE 2.c.1 Educate NCK Tech community to maintain a respectful environment,** VP Isbell stated that overall students recognize that NCK Tech supports a respectful environment and inclusion for all students. Next steps are to continue annual training and changes as the Federal and state laws change.

**ASPIRE 2.c.2 Increase campus security and emergency preparedness,** VP Isbell reported that students and employees feel safe at NCK Tech. Next steps are to hopefully expand surveillance and access controls on both campuses. Recently NCK Tech has moved to a new notification system that has more capabilities.

**ASPIRE 2.c.3 Increase student engagement across the college community,** Dean Britt showed over the last five years, the percentages of student's connection. The next steps are to

continue to provide high customer service through advising, TechConnect classes, Orientation, Week of Welcome and weekly activities. The launch of the mascot will also help students feel connected to NCK Tech as they become Trailblazers.

**Strategic Planning**, Jen Brown spoke to the board about three strategic planning topics: Academics, Community and Sustainability and the types of measurements that could be used for planning.

**Administrative Report**, President Burks reviewed COVID numbers from the Hays & Beloit campuses as of 04.12.21. S&S Drug hosted a COVID vaccination clinic for students and employees. Legislative update on the Tax Credit Bill lost steam because of fiscal note from Dept of Revenue process. Excel in CTE has been fully restored for FY21. Still expecting a cut for FY22 in post-secondary aid. Received Governor's scholarship of \$5K to be awarded to 5 students with financial need enrolled at NCK Tech. Foundation met on April 7, 2021. Approved investment policy, endowment policy and basic strategy to achieve \$150K goal for DGH match campaign. Alumni database has been updated and is now going to a location service. Four districts (Beloit, Lakeside, Osborne, and Rock Hills) are forming a consortium. Working on offering the collegiate-level welding program we currently offer at Ellis HS to Hays High and TMP. FHSU-Added an articulation agreement with our IT program. Held meetings with Foley, Murphy and Berry for HEO. Beloit Welding students took 4 of the top 5 places at welding competition. Project MFG/DOD is interested in scaling up our program and seeking support from the DOD. KSU/NWK-EICI-Partnering on a grant application to establish a manufacturing incubator in the Beloit community. SHESC-Is providing a \$250 scholarship to a student from a member school who attends NCK Tech. Looking at a 3D Printing of Homes which is an emerging technology. Negotiations letters have been exchanged and data provided to the faculty association. Dean Brown continues to work with the Strategic Planning Committee. Discussed community meetings and frequency. Continuing the upgrade of our on-campus housing to update Building #2. Considering a potential upgrade to the Student Success Center in Beloit and to find a way to gain office/meeting space on the Hays campus. Big Creek air-conditioning unit is dead, Mike Eckroat is exploring options to replace. Replacing the HVAC system in the Ag Tech 1 classroom. Had a successful visit from the State Fire Marshal's office. National Signing Day-Over 70 students from 41 high schools participated in the virtual event. 8<sup>th</sup> Grade Days are being done in a smaller fashion to prevent large gatherings. Registration Days start on Tuesday, April 20<sup>th</sup> in Beloit and Thursday, April 22<sup>nd</sup> in Hays. Graduation is on Friday, May 14<sup>th</sup> in Beloit (4 sessions) and Saturday, May 15<sup>th</sup> in Hays (3 sessions). Rose Garden MOU has been signed with Kim Barnes. Nelnet contract signed, implementation begins April 19<sup>th</sup>. Tool agreement rental complete. Discussed eCampus bookstore and Ready Education app. Reviewed the 10 position vacancies. Notified board of retirement parties.

## **EXECUTIVE SESSION**

Motion made by Carolyn Finney, seconded by Glennys Doane at 6:50 pm to go into executive session with no action for a period of 30 minutes with President Burks. Motion carried.

Executive session ended at 7:20 pm.

Motion made by Carolyn Finney, seconded by Glennys Doane at 7:20 pm to go into executive session with no action for a period of 15 minutes with President Burks. Motion carried.

Executive session ended at 7:35 pm.

Motion made by Carolyn Finney, seconded by Glennys Doane at 7:35 pm to go into executive session with no action for a period of 15 minutes with President Burks. Motion carried.

Executive session ended at 7:50 pm.

### **ACTION ITEMS**

**Financial Report:** The financial report was submitted by Brandi Zimmer and presented by President Burks included information on business ending March 31, 2021. Discussed the energy bills due to the state of emergency experienced in February. Reviewed the income and expenditures of the general and enterprise fund. Discussed the general fund profit and loss statement sheet.

Motion made by Dale Montgomery, seconded by Bob Becker to approve the financial report as presented. Motion carried.

**Academic Calendar:** The academic calendar was presented by VP Isbell.

Motion made by Carolyn Finney, seconded by Glennys Doane to approve the academic calendar as presented. Motion carried.

**Tuition & Fee Rates:** The tuition & fee rates were presented by VP Isbell.

Motion made by Bob Becker, seconded by Don Miller to approve the tuition & fee rates as presented. Motion carried.

**FY2022 Academic Course Updates:** The FY2022 academic course updates was presented by VP Isbell.

Motion made by Dale Montgomery, seconded by Glennys Doane to approve the financial report as presented. Motion carried.

### **Adjournment**

Motion made by Don Miller and seconded by Bob Becker for the meeting to adjourn. Motion carried. The meeting adjourned at 8:06 pm.



Deputy Board Clerk  
Approved:

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Board Chair/Vice Chair



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