

The Board of Trustees of NCK Technical College held their February 15, 2021 meeting via Zoom due to the state of emergency.

Chair Jim Johnson called the meeting to order at 5:39 pm. Members in attendance via Zoom were Jim Johnson, Bob Becker, Dale Montgomery, Don Miller and Carolyn Finney. President Eric Burks, Shane Britt, Tricia Cline, Corey Isbell, Jayme Owen, Steve Hudman and Liz Fixsen, Clerk were in attendance for the College.

Chair Jim Johnson entertained a motion to approve the amended consent agenda. A motion was made by Dale Montgomery, seconded by Carolyn Finney to approve the amended consent agenda. Motion carried. Chair Jim Johnson entertained a motion to approve the consent agenda. A motion was made by Don Miller, seconded by Bob Becker to approve the consent agenda. Motion carried. This action approved the minutes of the January 18, 2021 meeting, hire of Admissions Counselor (Hays), resignation of Student Experience Coordinator (Hays), Cashier (Beloit), VP of the Hays Campus (Hays) and the retirement of PHAC instructor (Hays) & Nursing Instructor (Hays).

REPORTS

Due to the state of emergency and the college being closed, the Student Senate did not report.

AGENDA & MONITORING REPORTS

Microsoft Outlook Report: Logan Staab presented the report.

Enrollment Report: Dean Cline reported on the 3-year comparison and a Program Admit Comparison. For the 2021-22 academic year, there are 210 accepted and 18 pending.

ASPIRE 2.a.2 – Increase Student Retention, Dean Owen reported that NCK Tech has implemented programs targeting retention such as SOS Early Alert System, Tech Connect and Student Success Course. She reported that there was a 90% retention rate for 2020 & 2021.

ASPIRE 2.b.1 – Develop an Early Alert System, Dean Owen discussed that the SOS system was implemented in the Fall of 2017. She reviewed the numbers from the Fall of the last four years.

Administrative Report, President Burks reviewed COVID numbers from the Hays & Beloit campuses as of 02.15.21. Reviewed the KDOC JIIST Grant and the \$69k for a CDL truck. Currently looking for a CDL instructor for the Hays campus. Discussed Hansen Foundation expectations. NCK Tech has received the first \$200k check, will use to hire a Foundation Director and an alumnus search locator. Reviewed the current positions that were open. Meetings with faculty to determine technology needs are being done by Dean Brown and Director McCreight. Leadership Council working on spring events and ways to host them. Dean Owen surveyed students and the majority want a face-to-face graduation. Looking to have Nelnet complete so that they payment plan will be available for the fall semester. Cert A in Pharmacy Tech has been approved by KBOR. Both the electrical and PHAC departments are working with the fire training facility do complete the Hays Fire Department project. Potential for welding at Hays High School. NCK Tech will be a proctoring site for ACT tests soon. Reviewed strategic planning process. Looking to have another 5-year plan that will be launce January 2022.

ACTION ITEMS

Financial Report: The financial report was submitted by Brandi Zimmer and presented by President Burks included information on business ending January 31, 2020. Reviewed the income and expenditures of the general and enterprise fund. Discussed the general fund profit and loss statement sheet.

Motion made by Bob Becker, seconded by Carolyn Finney to approve the financial report as presented. Motion carried.

Mascot: Dean Britt and Dean Owen presented the proposed mascot for NCK Tech. Discussion had.

A motion made by Dale Montgomery, seconded by Bob Becker to approve the mascot as presented. Motion carried.

COVID-19 Spring Modifications: Dean Isbell presented to the board the modifications for the Spring semester.

Carolyn Finney motioned to approve the COVID modifications for Spring, seconded by Don Miller. Motion carried.

Pharmacy Tech Cert-A: Dean Brown reviewed the Certification A need for students. Discussion had.

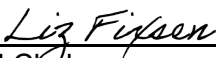
A motion was made by Dale Montgomery to approve the Pharmacy Tech, Certification A. Seconded by Don Miller. Motion carried.

EXECUTIVE SESSION

Motion made by Dale Montgomery, seconded by Don Miller at 7:10 pm to go into executive session with no action for a period of 20 minutes with President Burks. Motion carried.

Executive session ended at 7:33 pm.

Motion made by Don Miller and seconded by Dale Montgomery for the meeting to adjourn. Motion carried. The meeting adjourned at 7:35 pm.



Board Clerk
Approved:

Board Chair/Vice Chair