

The Board of Trustees of NCK Technical College held their January 18, 2021 meeting in the Severance Student Union Conference Room.

Chair Jim Johnson called the meeting to order at 5:36 pm. Members in attendance were Jim Johnson, Bob Becker, Dale Montgomery, Lance Smith, and Carolyn Finney. Members in attendance via Zoom were Glennys Doane and Don Miller. President Eric Burks, Shane Britt, Chandra Feldman and Liz Fixsen, Clerk were in attendance on the Beloit campus. Tricia Cline, Corey Isbell, Steve Hudman, Hays student senate, and Ashley Steiner attended via zoom from the Hays campus. Also in attendance in Beloit were Jessica Dettloff representing Beloit Student Senate Leadership.

Chair Jim Johnson entertained a motion to approve the consent agenda. A motion was made by Dale Montgomery, seconded by Bob Becker to approve the consent agenda. Motion carried. This action approved the minutes of the November 16, 2020 meeting and the December 17, 2020 special meeting.

REPORTS

Beloit Student Senate: Discussed resources for students who are affected by COVID-19. Would like to do a food drive to assist with the campus cupboard. Will discuss improvement list and report each month.

Hays Student Senate: Dane, secretary discussed hygiene drive. Sam, VP discussed BBQ, blood drive, Superbowl party.

Hays left the meeting following the report at 5:41 pm.
Jessica left the meeting in Beloit at 5:42 pm.

AGENDA & MONITORING REPORTS

Enrollment Report: Dean Cline reported on the 3-year comparison and a Program Admit Comparison. Hays campus Fall 2020 to Fall 2021 admits were up 31 students and the Beloit campus was up 47 students. As of January 13, 2021, there has been a total of 184 students accepted, 9 pending for the 2021-22 academic year. For the 2020-21 academic year, there are 129 accepted and 32 pending.

Don Miller left meeting at 5:52 pm.

ASPIRE 1.a.3 – Improve compensation and employee satisfaction with benefits, President Burks reported that satisfaction with benefits significantly decreased in 2019 due to the increase in premium costs. Satisfaction increased a little in 2020. Faculty association and administration have created a retention schedule committee and a health insurance committee to review salary and benefits.

ASPIRE 3.a.3 – Increase participation in industry and civic organizations, President Burks discussed that currently only 36 of 91 currently employees are engaged in an industry or civic organization. Tracking was moved from MyLearningPlan to BambooHR to get data.

Administrative Report, President Burks thanks the Board for their service as January is Board Appreciation month. Reviewed COVID numbers from the Hays & Beloit campuses as of 01.13.21. Using same COVID protocol as last semester. Elected to extend FFCRA to March

31st. COVID Relief Funds Update have been used to make upgrades for remote learning by upgrading bandwidth, enhancing wireless networks, dorm internet upgrades, Jabber, etc. Receiving \$3k through KS Beats the Virus Grant. Provided 7 water bottle fillers as well as COVID kits. Some KBOR Grant expenses were denied so they have been moved to the HEERF grant and items from the HEERF grant were moved over to KBOR. KS Dept of Commerce Advanced Manufacturing Grant has provided funds to cover 8 welders, CNC cutting table, 3 welding positioners, new trainers for automated controls, and cover additional pay for an instructor and student helper over the holiday break. KS Dept of Commerce JIIST Grant provided \$69k to purchase a truck to expand CDL program in Hays. Updated MOU with HaysMed to use their parking lot. Terry Siek was approved as new Foundation member. New Hansen Foundation funds will provide \$200k over next 3 years, \$150k in matching each year with the possibility of a total of \$1.5 million. 2 vacancies are VPFO in Beloit and Admissions Councilor in Hays. Met with insurance broker and will conduct benefits satisfaction survey. Still working with Nelnet to have payment plan option for students. House auction dates have been set. Hays will be Thursday, May 20th, and Beloit will be Tuesday, May 25th. Discussed professional development and teamwork days. Dr. Mark Taylor did a presentation on "Understanding, Teaching, and Serving Today's Students: A Generational Story". Focused on strategic planning on teamwork day to come up with the next 5-year plan.

ASPIRE 1.a.2 – Create a culture of employee engagement, Director Bergmann reviewed the 2020 weighted average from the employee satisfaction survey in May. Discussed Employee Engagement activities that occurred over the last Spring, Summer, and Fall semesters. Due to COVID-19, there was not as many activities this last year. Reviewed the wellness initiative for last year.

ACTION ITEMS

Financial Report: The financial report was submitted by Brandi Zimmer and presented by President Burks included information on business ending December 31, 2020. Budgeted for a state funding cut but it may not happen. Close to spending all the CARES Act money. Misc & revenue is up due to grant monies. Travel & fuel is down. Equip rental in Heavy is down.

Motion made by Carolyn Finney, seconded by Dale Montgomery to approve the request as stated. Motion carried.

Mitchell Co Shelter MOU: To assist Michell Co KS ER Management Agency, an MOU to utilize Mitchell Co as being a shelter for the community or surrounding region when affected by a disaster.

A motion made by Bob Becker, seconded by Lance Smith to approve the MOU as presented. Motion carried.

FY2022 Room & Board Rate: Administration recommends the Board approve the FY2022 room and board rates as proposed in the Rate Schedule. Discussion was had.

Glennys Doane motioned to approve FY2022 room and board rates, seconded by Carolyn Finney. Motion carried.

Approve Amended Academic Calendar: Due to the KS BOR academic calendar for Spring Break, and to align with FHSU, Spring Break will need to be moved to March 14-18, 2022.

A motion was made by Carolyn Finney to approve the amended academic calendar. Seconded by Dale Montgomery. Motion carried.

EXECUTIVE SESSION

Motion made by Carolyn Finney, seconded by Lance Smith at 6:52 pm pm to go into executive session at 7:00 pm with no action for a period of 20 minutes with President Burks. Motion carried. At 7:20 pm, a motion was made by Carolyn Finney, seconded by Lance Smith to extend the executive session for an additional 10 min. Motion carried.

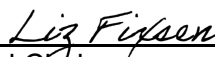
Executive session ended at 7:30 pm.

A motion was made by Dale Montgomery, seconded by Bob Becker to go into executive session for 30 minutes with action to discuss President Burks evaluation. Motion carried, President Burks left session. At 8:00 pm, a motion was made by Dale Montgomery, seconded by Bob Becker to extend the executive session for an additional 10 min. Motion carried. At 8:10 pm, a motion was made by Carolyn Finney, seconded by Dale Montgomery to extend executive session another 10 minutes. Motion carried.

Executive session without President Burks ended at 8:20 pm.

Chair Jim Johnson asked for a motion regarding the extension of an additional year to the current contract of Eric Burks as president of NCK Technical College. Motion made by Dale Montgomery, seconded by Lance Smith to extend the current three-year contract of President Burks for an additional year. Motion carried.

Motion made by Don Miller and seconded by Dale Montgomery for the meeting to adjourn. Motion carried. The meeting adjourned at 8:22 pm.



Board Clerk
Approved:

Board Chair/Vice Chair

Attending: Bob Becker, Glennys Doane, Carolyn Finney,
Jim Johnson, Don Miller, Dale Montgomery,
Lance Smith