

The March 16, 2020 meeting of the NCK Technical College Board of Trustees was held in the Severance Student Union Conference Room on the Beloit campus.

Vice-Chair, Carolyn Finney called the meeting to order at 5:34 p.m. Trustees present including Vice-Chair Finney were, Glennys Doane, Don Miller, and Bob Becker. Trustees Dale Montgomery, Lance Smith and Dean Cline attended via skype from Hays. Also present in Beloit were President Eric Burks, Corey Isbell, Brandi Zimmer, Shane Britt, and Kelly Roberts, Clerk. President Burks introduced the new VP of the Hays Campus, Steve Hudman to the Board and current CDL instructor Josiah Dermeyer, who were also in attendance.

The agenda was presented for approval by Vice-Chair, Carolyn Finney. Motion made by Don Miller, seconded by Bob Becker. Motion carried. The consent agenda was presented for approval by Board Vice-Chair Finney. Motion made by Glennys Doane, seconded by Bob Becker to approve the consent agenda as presented. Motion carried. This action approved the regular meeting minutes of February 17, 2020 and special meeting minutes of March 9, 2020.

Introductions and Reports:

Student Senate, No student senate reports were given at this meeting.

ASPIRE 2.b.2 – Expand Opportunities for Student Involvement, Dean Britt discussed the opportunities for student involvement through student activities. Currently, 44.88% of Beloit students and 46.89% of Hays students are participating in evening activities. Focus should be made on both campuses to lower the number of students who do not participate in student activities. Gathering feedback from students directly through small surveys and student senate meetings will be used on the Beloit campus. In Hays, monthly information sessions with FHSU will continue along with NCK Tech led initiatives by the Student Experience Coordinator doing smaller weekly events on our campus to engage students.

ASPIRE 2.b.3 – Expand Campus Resources to Meet Student Need, Dean Britt reported overall satisfaction is a tremendous factor to student retention. Satisfied students also promote NCK Tech to others. Over the last four years, the Beloit campus has averaged a 74% satisfaction rate, Hays has averaged 80%. We will continue to utilize the data generated through the satisfaction surveys to identify where high levels of dissatisfaction are occurring. Student Senate will also be used to gather feedback regarding student needs and wants. NCK Tech should celebrate and promote things in a manner that allows students to understand that their voice has been heard.

Chair Jim Johnson arrived at 5:50 pm

ASPIRE 2.c.3 – Increase Student Engagement across the College Community, Dean Britt shared that connected students are more likely to persist at NCK Tech. These students feel they have resources to turn to when they are struggling or when factors impact their likelihood to persist. Over the last four years, the Beloit campus has a 63% connected average, Hays 64%. We will continue to provide opportunity for our students to

get involved through advising, Tech Connect class, Week of Welcome and weekly activities. Encouraging faculty and staff to attend events will help bridge connections.

ASPIRE 2.c.2 – Increase Campus Security and Emergency Preparedness, VP Isbell reported that through the Student Satisfaction Survey and Employee Climate Survey the numbers remain high, indicating that our students and employees feel safe at NCK Tech. We have completed the installation of surveillance systems on both campuses and the phasing in of access controls has begun. We will continue to work with our local first responders to further our preparedness efforts. We will continue to ensure that we have systems in place to make NCK Tech a safe place to work and learn.

ASPIRE 2.c.1 – Educate NCK Tech Community to Maintain a Respectful Environment, presented by VP Isbell. In the past year, we have implemented Safe College's training in the areas of Title IX, Sexual Harassment, Drug/Alcohol Abuse, and Active Shooter. A Student Workshop Series was also implemented that is designed around educating students on a wide variety of topics geared toward helping students with their college experience. This year, we completed our task of getting all faculty and staff Mental Health First Aid certified to help identify and work with mental health issues. 84% of Beloit students report that they agree or highly agree that NCK Tech maintains and supports a respectful environment, Hays campus averages 83%. We plan to continue to utilize the Smart College's training program to educate our students and staff.

Retention Report - VP Isbell presented the retention report for the 2019-2020 academic year. The year began with 444 students, current enrollment is 393. A loss of 51 students, 9 of those students did not return after winter break.

Enrollment Report – Dean Cline spoke on current enrollment numbers as of March 10, 2020 showing 230 students accepted with 60 pending for the 2020-2021 school year.

Administrative, President Burks spoke on the impact to the College from the Coronavirus. Administration is closely monitoring the situation and will following direction provided by county, state, and federal agencies. TEA disallowed certain fees associated with SB155, our application fee and tool rentals fell victim to this action. President Burks provided a predictive model for enrollment Grades 3-12 forward 10 years and population growth for Kansas 2014-2044 from KBOR. The wiring and throwers have been installed and the concrete stations have been poured at the trap shooting range. Budget meetings with all of our departments are being conducted as we build the budget for FY2021. Retention Committee has met three times since the first of the year, discussion had on creating two separate schedules for technical and for general education faculty. These schedules will not likely be utilized until FY2021. The Health Insurance Committee has also met three times working with Alisha Bond from HUB International. A recommendation has been prepared by this group and has been presented to the faculty association and the Board. VP Zimmer meet with Conrade Insurance to discuss our renewal options for FY2021. We continue to explore the option of building the Hays house project on-site at the Tallgrass Addition. The Employee Engagement Team is collecting input on both a code of conduct and a dress code policy from all employees of the college. We are excited to welcome VP Hudman to the team and appreciate the efforts of VP's Zimmer and Isbell for the help

provided during the interim. July's board meeting will be held the third Monday of the month.

Action Items:

The Financial Report covered business ending February 29, 2020. Written explanation along with statements of General Fund Profit and Loss by Object Code, and Enterprise Fund Profit and Loss were provided, for the eight months ending February 29, 2020. VP Zimmer requested the board approve the report as submitted. This would include approval of warrants made to vendors and students in the amount of \$862,890.20. Motion made by Don Miller, seconded by Dale Montgomery to approve the financial report as submitted. Motion carried.

Administration presented and recommended the board approve the resolution adopting the North Central (Region F) Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan. FEMA rules require that the Kansas Mitigation Plan be updated every five years. The plan was previously approved by the Board on February 23, 2015. Discussion was held. It was moved by Carolyn Finney and seconded by Glennys Doane to approve the resolution update of the North Central (Region F) Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan as presented. Motion carried.

The current health insurance plan is set to renew on June 1, 2020. As a result of negotiations in 2019, an Insurance Committee was formed to review health insurance options and develop a recommendation to both the Board and the Faculty Association. We experienced a decreased utilization over the past year, but factored with our three-year utilization, the annual maximum liability will increase by 2.91%. The average increase will be around 2.5%. The Insurance Committee recommends the Board approve the renewal of the Blue Cross Blue Shield partially self-funded plan. Administration supports this recommendation. This plan is identical to last year's plan except the emergency room co-pay is now \$250 instead of \$100. Discussion had. Motion made by Dale Montgomery, seconded by Lance Smith to approve the health insurance renewal. Motion carried.

Motion made by Carolyn Finney, seconded by Glennys Doane at 7:35 p.m. to go into executive session for a period of time not exceeding 10 minutes with President Burks. Motion carried. At 7:45 the session was extended for another 10 minutes.

At 7:55 p.m. the board was back in open session. Motion made by Don Miller, seconded by Bob Becker for the meeting to adjourn. Motion carried. The meeting adjourned at 7:56 p.m.

Board Clerk

Approved:

Board Chair/Vice Chair

Trustees Present: Jim Johnson, Bob Becker, Glennys Doane, Carolyn Finney, Don Miller, Dale Montgomery, Lance Smith