

The February 17, 2020 meeting of the NCK Technical College Board of Trustees was held in the Dreiling Administrative Center on the Hays campus.

Chair, Jim Johnson called the meeting to order at 5:33 pm. Trustees present in Hays were Bob Becker, Dale Montgomery, and Lance Smith. Trustees present in Beloit Mears meeting room along with Chair Johnson were Glennys Doane, Carolyn Finney, and Don Miller. Also present in Hays were President Eric Burks, VP Brandi Zimmer, Ashley Steiner, and Tricia Cline. In Beloit, Kelly Roberts, Clerk, and Shane Britt. Others present representing Beloit Student Senate were Noah Huxman and Kaleb Jones.

Chair, Jim Johnson asked for a motion to approve the agenda. Motion made by Don Miller, seconded by Carolyn Finney. Motion carried. The consent agenda was presented by Board Chair, Jim Johnson. He asked for a motion to approve the consent agenda. Motion made by Glennys Doane, seconded by Dale Montgomery. Motion carried. This action approved the minutes of January 27, 2020 regular meeting and the resignation/retirement of Mark Rathbun, Hays Automotive Technology Instructor effective May 13, 2020.

Introductions and Reports:

Student Senate

Ashley Steiner, Hays Student Success Coordinator reported on Student Senate activity. A valentine guessing game was successful. 40 guesses were received on how many chocolates were in a jar. This coming Friday a blood drive will be held, usually collect around 25 pints. The toilet paper drive has been extended an extra week for the Salvation Army. For March, hoping to incorporate some type of scavenger hunt with a St. Patrick's Day theme.

Kaleb Jones, Beloit Student Senate Vice-President reported on upcoming student activities. The annual BBQ will be held on March 19, departments are grilling/smoking different meats. Senate has been promoting the NCK Tech graduation pins. The group will also be helping with Sophomore/Junior day and 8th grade day in March and April.

Kaleb, Noah, and Ashley left the meeting following their reports at 5:40 pm.

Administrative Report, President Burks reported on the KTC slideshow, "The Impact of the Kansas Technical College". The College has received their renewal for BC/BS with a projected increase of about 2.25%. The NCK Tech Foundation is launching a campaign to create 20 more endowed scholarships in 2020. The open house/ribbon cutting has been set for both carpentry houses: Hays on April 30th and May 8th in Beloit. Kansas Soybean Commission approved our grant application to update the dyno computer system to test out the biodiesel engines. Interviews have been conducted for the VP of the Hays Campus. Letters have been exchanged with the Faculty Association regarding negotiations. VP Zimmer has reached out to Conrade Insurance to start the discussions for the renewal of our property and liability insurance. The 8-man All-Star Committee and KSDE have both made requests again for this summer to utilize our facility for their events. We are in the process of researching and negotiating the renewals of our contracts for the

carpentry workshop in Hays, the Hadley Center for Culinary, and our service contract with 502 Media. We have received official word from HLC that we can continue on the Open Pathway and won't have another onsite visit until 2029. We will have a follow-up/monitoring report in four years.

Marketing Report – Dean Cline reviewed the NCK Tech Recruitment Digital Media Campaign with 502 Media for the month of January.

Enrollment Report – Dean Cline presented the 3 year application comparison report as of February 12 showing 162 students accepted with 27 pending for the 2020-2021 school year.

ASPIRE 1.b.1 – Increase Number of Credit Hours Generated, Dean Cline presented a chart showing the total number of credit hours generated over the past 5 years, along with concurrent hours generated over the same timeframe. To increase the number of credit hours generated, we need to stay focused on increasing overall enrollment. The college will need to continue to challenge our faculty to create ideas on short-term courses and alternative course offerings that are appealing to our population.

ASPIRE 2.a.4 – Increase Student Enrollment, Dean Cline reported head count has declined over the last three academic years. Several new strategies have been implemented to increase the follow-up and recruitment touch points with all prospective students. An effort to encourage and utilize our instructors in the recruitment process has also been implemented this spring along with an increase in our marketing efforts. A specific marketing campaign will be issued for our summer and fall online courses to increase enrollment in this area.

Action Items:

The Financial Report covered business ending January 31, 2020. Written explanation along with statements of General Fund Profit and Loss by Object Code, and Enterprise Fund Profit and Loss were provided, for the seven months ending January 31, 2020. Dean Zimmer requested the board approve the report as submitted. This would include approval of warrants made to vendors and students in the amount of \$1,560,890.87. Motion made by Dale Montgomery, seconded by Carolyn Finney to approve the financial report as submitted. Motion carried.

No executive session was needed.

Motion made by Don Miller and seconded by Dale Montgomery for the meeting to adjourn. Motion carried. The meeting adjourned at 7:01 p.m.

Board Clerk

Approved:

Board Chair/Vice Chair

Trustees Present: Bob Becker, Glennys Doane, Carolyn Finney,
Jim Johnson, Don Miller, Dale Montgomery, and Lance Smith.