

NORTH CENTRAL KANSAS TECHNICAL COLLEGE
International Student Requirements
Admissions Checklist

International students must adhere to all of the North Central Kansas Technical College admissions policies as stated below:

1. _____ **APPLICATION FOR ADMISSION**
All international students will be charged a one-time non-refundable application/enrollment fee of \$50.00.
2. _____ **COPY OF YOUR PASSPORT**
3. _____ **A COMPLETED SPONSOR FINANCIAL AGREEMENT**
4. _____ **SCHOOL TRANSCRIPTS - HIGH SCHOOL/COLLEGE - MUST BE OFFICIAL**
All students are required to submit official copies of high school and college transcripts. The transcripts must be translated in English and must include a graduation date and be properly certified. Faxed or copies will not be accepted as official.
5. _____ **ENGLISH PROFICIENCY**
A minimum TOEFL, score of 500-paper/173 computer is required. Students from an English speaking country are not required to take the TOEFL. A conditional admission may be allowed for a TOEFL score under 500/173. Enrollment will be restricted under this conditional admission. Students may be required to enroll in appropriate English as a Second Language course(s).
6. _____ **TRANSFER AUTHORIZATION IF TRANSFERRING FROM ANOTHER AMERICAN EDUCATIONAL INSTITUTION**
7. _____ **PROOF OF HEALTH INSURANCE**
All international students are required to have adequate medical insurance. Students wishing to purchase insurance may do so from Student Assurance Services, 800-245-0486.
8. _____ **INTERNATIONAL ADMISSIONS APPLICATION**
9. _____ **IMMUNIZATION FORMS** - Students must provide copies of immunization record in English.

****All application materials must be mailed or hand delivered to North Central Kansas Technical College. We will not accept imaged documents for admission. Please mail the original copy of documents to:**

Please mail documents to:
Registrar's Office
NCKTC
PO Box 507
Beloit, KS 67420