



QUICKBOOKS TRAINING

NCK Tech is excited to offer an in-person Quickbooks Online Training course scheduled for July 20th and 27th from 9am to 1pm. All skill levels are encouraged to attend. For more information, contact 785-625-2437.

Topics Covered Include:

- Quickbooks 101
- Accounting & Financial Statements
- Sales Transactions
- Expense Transactions
- Special Transactions
- Reports
- Accounting Tasks
- Customize Quickbooks
- Tips & Tricks



Hands-On Skills. High-Tech Careers.

**WHEN:
JULY 20 AND 27
9AM-1PM**

**WHERE:
NCK TECH
BUSINESS AND
OPERATIONS CENTER**

COST: \$299

EQUIPMENT PROVIDED

**ACCESS TO
QUICKBOOKS ONLINE
INCLUDED**

**CALL 785-625-2437 TO
REGISTER**

NCK TECH

2205 Wheatland Ave
Hays, Kansas 67601

www.ncktc.edu