



June 3, 2019

Dear IV Certification Student,

You have been signed up for the IV Certification Classes at NCK Tech. We are excited to help you attain certification for this skill and advance your career.

Information for the class is as follows:

- You MUST pay the remaining balance of \$304.00 1 week prior to the first day of class.
  - *This excludes the \$100 dollar nonrefundable deposit that should have already been submitted. If you have never taken a course with NCK Tech before, you will also need to pay a \$50 application fee.*
- IF YOU HAVE NOT ALREADY SUBMITTED THE FOLLOWING, PLEASE SCAN THESE ITEMS IN AND EMAIL THEM TO ME **ASAP**, DUE TO THE HIGH ENROLLMENT NUMBERS.
  1. Copy of photo ID
  2. Copy of nursing license
  3. Copy of liability insurance. (NSO.com)
- **On the Monday the week of your course, we will meet in the Nursing building at NCK Tech on the Hays Campus at 8am.**
  - If you could please read chapters that cover, introduction to IV therapy, peripheral lines, central lines, medication administration, and complications. (See italicized and underlined book listed below)
  - We will go over the schedule the first day of class. Generally M-F, 8-3.
- Bring something to use for note taking.
- You may bring something for lunch if you wish. A 30 minute lunch break is scheduled.

Please contact me, Sheri Stone at 785.650.7542 if you have any questions.

This will be a fun learning experience! We look forward to meeting you soon!

In Veins,

Sheri Stone APRN, AGCNS, CCRN, MICT

P.S. On the syllabus you will see five textbooks listed. They are not required. You could **rent** the book *Manual of IV Therapeutics 7<sup>th</sup> edition* from Amazon for ~\$25.48, or buy the IV Therapy Made Incredibly Easy 5<sup>th</sup> edition for ~\$30.55.