

The April 22, 2019 meeting of the NCK Technical College Board of Trustees was held in the Severance Student Union Conference Room on the Beloit campus.

Chair, Jim Johnson called the meeting to order at 6:33 p.m. Trustees present including Jim Johnson were, Don Miller, Dale Montgomery (by skype), Glennys Doane, and Carolyn Finney. Kevin Stramel was unable to attend. Also present were President Eric Burks, Corey Isbell, Brandi Zimmer, Sandy Gottschalk (by skype) and Kelly Roberts, Clerk. Angel Prescott was unable to attend. Others present were Joel Gifford and Joe Cochran, Beloit Student Senate President and Vice President, and Terry Bailey representing the press.

The amended agenda was presented for approval by Board Chair, Jim Johnson. Motion made by Carolyn Finney to approve the amended agenda, seconded by Don Miller. Motion carried. The consent agenda was presented by Chair, Jim Johnson. Don Miller moved to approve the consent agenda, seconded by Carolyn Finney. Motion carried. This action approved the minutes of March 25, 2019, and the resignations of Gage Hardiek, PHAC Aide, Hays; Marlene Winter, CNA/CMA Instructor, Hays; and Ann Gates, Student Union & Housing Supervisor, Beloit.

Introductions and Reports:

Student Senate, Joel Gifford, President reported on March and April employees of the month selected by Student Senate. March – Allison Railsback, Nursing Instructor and April – Dan Hyman, Diesel Technology Instructor. Several students were scheduled to help flooding victims in Fall City, NE the weekend of April 14. The outing was cancelled due to rising water. Joe Cochran, Vice President reported in March a BBQ competition was held, faculty/staff did the judging. Thanks to Hadley Meyer for ordering and checking the cooked food. Graduation/Alumni pins for this year can be purchased for \$20.19. The final event of the year will be mud volleyball taking place out at Heavy Equipment on April 30 and May 2. Both Joel and Joe are graduating and have employment with benefits.

Joel and Joe left the meeting at 6:40 p.m.

Administrative, USD 273 employees were on campus April 3 to tour a few select programs. One of the goals was to show them things they probably didn't know about NCK Tech. Many compliments were received from those attending. Eight individuals from NCK Tech attended the HLC Conference in Chicago April 5. The board was reminded to save the dates of Oct 14-15 for the HLC on-site visit. Dean Zimmer and President Burks have been working with our health insurance broker, Hub International to determine our health insurance renewal rates. The budgeting process continues to be worked on by Dean Zimmer and President Burks. The process was moved up in order to have the tuition rates set and approved before orientation in June. President Burks and Dean Zimmer have been providing the negotiations team with information. They have a change in the leadership team, which went from two to four members (2 from Beloit, 2 from Hays). Leadership Mitchell County is still awaiting word on their grant application regarding the Trap Shooting Range.

Enrollment Report – President Burks reported the latest enrollment is at 337 students accepted for the 2019-2020 school year. Next month returning second year students will be added to this number.

Retention Report - Dean Isbell presented the retention report for the 2018-2019 academic year. The year began with 452 students, current enrollment is 388. A loss of 64 students.

ASPIRE 1.b.2 – Maximize Advisory Committee Effectiveness, Dean Isbell stated an Advisory committee is a group of persons outside the education profession, comprised of representatives who are recognized and respected in their field of work. Currently, we have 143 business and industry representatives that sit on NCK Tech advisory committees. We will be working to transition from qualitative descriptions of effectiveness to quantitative analysis of effectiveness.

ASPIRE 1.b.3 – Use the Program Review Process for Improvement, Dean Isbell spoke on a 3 year comprehensive program review process that was launched in 2013-2014. This process takes a snapshot of the overall health of the program. The data collected focuses on enrollment, retention, wages, placement, credentials and financial information. Department chairs are also required to submit self-study information regarding partnerships, advisory committee contributions, recruiting/marketing efforts and program assessment documentation. The information is used to set goals for the next 3 years based on data trends.

ASPIRE 2.a.1 – Increase Alternative Education Opportunities, Dean Isbell provided information on night and enrichment classes, online and concurrent enrollment. We have grown in certain areas, and have room for improvement in others. The concurrent and online segments continue to perform well, night classes and general community enrichment offerings are an area where improvement is needed.

Action Items:

The Financial Report covered business ending March 31, 2019. Written explanation along with statements of General Fund Profit and Loss by Object Code, and Enterprise Fund Profit and Loss were provided, for the nine months ending March 31, 2019. Dean Zimmer requested the board approve the report as submitted. This would include approval of warrants made to vendors and students in the amount of \$693,337.67. Motion made by Don Miller, seconded by Glennys Doane to approve the financial report as submitted. Motion carried.

Administration presented the 2020-21 Academic Calendar for the Board's review and approval. The calendar corresponds very closely with the calendars of Kansas universities, reflects 175 faculty contract days, and allows a faculty float day at the beginning of the fall semester. Motion made by Carolyn Finney, seconded by Glennys Doane to approve the 2020-21 Academic Calendar as presented. Motion carried.

The current health insurance plan is set to renew on June 1, 2019. The move to a partially self-funded plan four years ago was a long-term move to stabilize the cost of health insurance. Bids were sought from United, Aetna and BC/BS with the help of the College's

broker, Hub International. After considering multiple alternatives, administration recommends the Board approve the renewal of the Blue Cross Blue Shield partially self-funded plan, with a five-tiered prescription drug plan and stop loss limit at \$40,000 with 120% funding at a renewal rate of 5.98% increase. Motion made by Dale Montgomery to approve the health insurance renewal for FY20, Don Miller seconded. Motion carried.

Motion made by Carolyn Finney, seconded by Glennys Doane at 8:10 p.m. to move to executive session with no action for a period of 10 minutes with President Burks and Dean Zimmer. Motion carried.

Back in open session at 8:32 p.m. Carolyn Finney motioned to adjourn, seconded by Glennys Doane. Motion carried. The meeting adjourned at 8:32 p.m.

Board Clerk

Approved:

Board Chair/Vice Chair

Trustees Present: Glennys Doane, Carolyn Finney
Jim Johnson, Don Miller, Dale Montgomery