

The February 26, 2018 meeting of the NCK Technical College Board of Trustees was held in the Severance Student Union Conference Room on the Beloit campus.

Chair, Jim Johnson called the meeting to order at 6:30 p.m. Trustees present including Jim Johnson were, Glennys Doane, Don Miller, Dale Montgomery and Kevin Stramel (by Skype). Carolyn Finney was unable to attend. Also present were President Eric Burks, Corey Isbell, Brandi Zimmer, Angel Prescott, Sandy Gottschalk (by skype), and Kelly Roberts, Clerk. Others present were Tanner Schneider, Student Senate President, Joe Cochran, Student Senate Vice President and Leah Bergmann, Employee Engagement Chair.

Chair, Jim Johnson asked for a motion to approve the amended agenda. Motion made by Don Miller, seconded by Glennys Doane. Motion carried. The consent agenda was presented by Board Chair, Jim Johnson. He asked for a motion to approve the consent agenda. Motion made by Dale Montgomery, seconded by Don Miller. Motion carried. This action approved the minutes of January 22, 2018 and February 5, 2018, the resignations of Gail Pearson, Maintenance as of March 1, 2018, Jonathan Ruthstrom, Diesel Aide as of May 16, 2018, Gary Odle, Financial Aid Director as of June 29, 2018 and Ian Draemel, Network Administrator as of June 29, 2018.

Introductions and Reports:

Student Senate, Tanner Schneider, President and Joe Cochran, Vice President reported on student activities for the 2017-2018 academic year. Senate has continued awarding Employee of the month, January was Ashley Wiles, IT Instructor and February, Jeff Shelton, Admissions Counselor. The Community project for February was the food drive. 88 items were donated, the drive will continue until March 16. The group will also be collecting money for the food pantry. Four college students volunteered to help with Clash, a Wednesday evening youth gathering at the Christian Church which was a lot of fun. The group is organizing a BBQ cook-off on March 16 to coincide with Blue & Green day. A scavenger hunt is also in the planning stages.

Tanner Schneider and Joe Cochran left the meeting following their presentation at 6:45 p.m.

President, SB155 continues to be supported by Governor Colyer. NCK Tech's ADN program in Hays has been the only program to meet all 3 Outcome Metrics since it's been measured. Carl Perkins funding is up for FY2019. The initial response for our Office of Civil Rights on-site visit was very positive, official results will arrive mid-March. Unannounced KDHE Hazardous Waste Inspection on the Beloit campus this month, due to low amounts generated we are considered Conditionally Exempt. Food Service Proposals are still being explored with two vendors, Consolidated Management and Great Western as well as our self-sustained operation. The Hansen Career Enhancement Scholarship has been renewed by the Hansen Foundation for another year, its 3rd cycle. The Hansen Strategic Doing Project continues to be investigated, Alternative Learning Center is moving forward. Residential piece won't begin for another year. Foundation Board will be meeting March 1, pushing hard to make changes to the by-laws and the composition of the Board.

Continue to explore options for the best way to market and sell this year's project houses. We are exploring the logistics and cost of conducting some type of online auction which was recommended by the board.

Dress Code Policy – Draft (1st reading), Employee Engagement Team has created a draft to share for feedback from the board. Leah Bergmann, EE chair spoke how the draft was put together. The team would appreciate the employee's feedback before a final approval. Wanted a policy in place for guidance, wanting to be proactive instead of reactive.

Enrollment Report – Dean Prescott distributed the current report showing 193 students accepted with 9 pending for the 2018-2019 school year.

ASPIRE 2.a.4 – Increase Student Enrollment, Dean Prescott spoke on using out-of-state students to increase enrollment. Due to continued decline of traditional aged high school students in the state of Kansas, out of state is the best opportunity. Actively recruiting in Nebraska, Missouri, Colorado and a small area of Oklahoma. Majority of out-of-state students live on-campus which in turn supports our housing numbers. These students are also interest in almost every academic program offered at NCK Tech. The 5 year out of state student average is 33.6.

Retention Report - Dean Isbell presented the retention report for the 2017-2018 academic year. The year began with 487 students, current enrollment is 442. A loss of 48 students.

ASPIRE 1.b.1 – Increase Number of Credit Hours Generated, Dean Isbell presented a chart showing the total number of credit hours generated over the past 3 years. The data shows an 8.7% increase in the total number of credit hours generated from FY15 to FY17 with growth occurring each year. Concurrent offerings, increasing program credit hour requirements, and the addition of 8 week sections in College Algebra and Stats in Hays have helped to increase this number.

ASPIRE 3.a.1 – Collaborate with Industry Partners to Increase Job Placement, A chart showing NCK Tech Job Placement was presented by Dean Isbell. We expect our instructional staff to stay connected in business and industry. Along with staying up to date with the latest technologies and techniques and soliciting support, another reason for instructor involvement in business and industry is to place students into good jobs. Over the past 4 years job placement rates are in the 90th percentile.

Action Items:

The Financial Report covered business ending January 31, 2018. Written explanation along with statements of General Fund Profit and Loss by Object Code, and Enterprise Fund Profit and Loss were provided, for the seven months ending January 31, 2018. Dean Zimmer requested the board approve the report as submitted. This would include approval of warrants made to vendors and students in the amount of \$1,051,497.82. Motion made by Kevin Stramel, seconded by Glennys Doane to approve the financial report as submitted. Motion carried.

Motion made by Glennys Doane, seconded by Don Miller at 7:35 p.m. to go into executive session for a period of 10 minutes with President Burks. Motion carried.

Corey Isbell, Leah Bergmann and Angel Prescott left the meeting at this time.

At 7:50 p.m. the board was back in open session. Motion made by Don Miller and seconded by Dale Montgomery for the meeting to adjourn. Motion carried. The meeting adjourned at 7:50 p.m.

Board Clerk

Approved:

Board Chair/Vice Chair

Trustees Present: Jim Johnson, Glennys Doane,
Don Miller, Dale Montgomery, Kevin Stramel